

Work Authorization

11/17/09

To: Bob Blodgett (Senior Manager)

CC: Susan Brown, RLA (Principal)
Sent By: Noah Shumate, RLA (Project Leader)
Project: Pedestrian Bridge Open Space Grant 1
Tracking Number: #08-125; 11-17-09; #1

Reason for Work: Re-writing/revisions and updating the Pedestrian Bridge Open Space Grant Application (originally submitted February 2009).

Task 1: **Updated Grant Materials and Initial Meetings:**
Valerian will obtain all new and updated Grant Application materials from Arapahoe County and determine what previous materials may be reused and what materials need to be revised in order to meet the requirements of Arapahoe County's 2010 Grant Cycle.

- Attendance in one (1) Grant Application Meeting at Arapahoe County will be included (November 13).
- Attendance in one (1) Study Team (key stakeholders) meeting to review and discuss the recommended edits to the draft Cherry Creek Trail at Arapahoe Road Feasibility Study (November 17).

Task 2: **Grant Information Coordination (for new/updated information as applicable):**
Coordination w/ Arapahoe County for Project & Stakeholder Research
Coordination w/ Stakeholders for Letters of Support
Coordination w/ Aurora on Review Process & Fees
Grant Status Report Preparation (If Grant is Awarded)

Task 3: **Grant Preparation (for new/updated information as applicable):**
Photo Manipulation/Bridge Graphic/revision
Grant Narrative Preparation/revision

Impact to: Overall budget.

Budget: \$4,260 00
(4 hours x \$150 = 600.00)
(33 hours x \$90 = 2,970.00)
(6 hours x \$70 = 420.00)

Schedule: Revised and submitted by February 5, 2010.



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Authorization to Proceed with Change

Valerian

Date

Bl. Moody

Owner/Client

11.25.09

Date

IN ORDER FOR OUR OFFICE TO PROCEED WITH THE WORK IN A TIMELY MANNER, PLEASE SIGN AND RETURN FAX TO VALERIAN, LLC. ORIGINAL SIGNED DOCUMENT SHALL BE MAILED TO VALERIAN, LLC AT YOUR EARLIEST CONVENIENCE.

Approved at 11.23.09 Grand Mfg

