

**PARKER JORDAN METROPOLITAN DISTRICT**  
**REGULAR BOARD MEETING**

**AGENDA**

**Board of Directors:**

**Term Expires:**

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Norman A. Sheldon, President	May 2012
Bill Lamberton, Vice President	May 2014
Mike Cornelsen, Treasurer	May 2012
Allen Keesen, Asst. Secretary/Treasurer	May 2014
Clint Waldron, Asst. Secretary/Treasurer	May 2012

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**DATE:**        **November 15, 2011**  
                  **Regular Board Meeting**

**TIME:**        **5:00 p.m.**

**PLACE:**       **Clifton Gunderson, LLP**  
                  **8390 E. Crescent Parkway, Suite 500**  
                  **Greenwood Village, CO 80111**

# Parker Jordan Metropolitan District

## AGENDA

Regular Board Meeting

Tuesday, November 15, 2011 5:00 p.m.

1. Call to Order
2. Pledge of Allegiance
3. Declaration of Quorum/Director Qualifications/Disclosure Matters
4. Consideration of Agenda
5. Public Comment – Members of the public may express their views to the Board on matters that affect the District. Comments will be limited to three (3) minutes.
6. **CONSENT AGENDA** (5:00-5:10) – The items listed below are a group of items to be acted on with a single motion and vote by the Board to expedite the handling of limited routine matters. The Board has received the information on these matters prior to the meeting. An item may be removed from the Consent Agenda to the regular agenda, if desired. Items on the consent agenda are then voted on by a single motion, second, and vote by the Board.
  - a) Approve Minutes of the October 18, 2011 Regular Board Meeting
  - b) Approve October 31, 2011 Financial Statements
  - c) Accept November 15, 2011 Schedule of Cash Position
  - d) Approve October 2011 Claims Totaling \$341,008.63
  - e) Adopt 2012 Annual Administrative Matters Resolution
  - f) Approve Engagement Letter with Clifton Gunderson LLP for 2012 Accounting Services
  - g) Approve Engagement Letter with Simmons & Wheeler, PC for the 2011 Audit - \$3,600
  - h) Approve May 2012 Director Election Resolution
  - i) Information Items

## DISCUSSION AGENDA

7. Capital Projects (5:10-6:15)
  - a) PJCOS Stream Restoration and Open Space Reclamation/Amenity Work
    1. Power Point Update – Dan Sheldon
    2. 404 Permit and Other Compliance Matters
    3. Status of Letter to Arapahoe County OSTAB – Request for Open Space Grant Funding - \$643,000
      - November 19 OSTAB Tour of PJCOS and December 5<sup>th</sup> OSTAB Meeting
    4. Status of Vacation and Designation of Two Revised Easements with MPIC
    5. Status of Broncos Parkway Trailhead and Cherry Creek Regional Trail One Year Warranty Inspections
    6. PJCOS Amenity and Kiosk Exhibit – Susan Brown
  - b) Consolidated Cherry Creek Corridor Construction Projects – Update
  - c) Other Capital Projects
  - d) Results of November 9, 2011 Annual Cherry Creek Stewardship Partners Conference

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8. Legal (6:15-6:30)
  - a) Status of Open Records Requests from MPIC and The Fetters Family
  - b) \*Executive Session – Legal Advice (If Necessary)
9. Financial (6:30-6:40)
  - a) Conduct Public Hearing to Consider Amending 2011 Budget; Consider Adoption of Resolution to Amend 2011 Budget (if necessary)
  - b) Other Financial Items
10. Director's Items (6:40-6:55)
11. Manager's Items (6:55-7:20)
  - a) Conduct Public Hearing to Consider Adoption of 2012 Budget, Appropriate Expenditures and Set Mill Levy; Consider Adoption of Resolution to Adopt 2012 Budget, Appropriate Expenditures and Set Mill Levy
  - b) November 18<sup>th</sup> CCBWG Meeting
  - c) Status of Advertising For PJCOS Pet Waste Stations – Mat Mendisco
  - d) Status of 2011 Newsletter
  - e) Discuss 2012 Landscape Medians, PJCOS and Cherry Creek Regional Trail Maintenance Agreement
12. Other Business (7:20-7:30)
  - a) Confirm Quorum for the December 20, 2011 Board Meeting
  - b) Other Business
13. Adjournment (7:30 p.m.)

\*Prior to voting to go into Executive Session, the Board will declare the topic(s) of the Executive Session pursuant to § 24-6-402, C.R.S. If the Board votes to go into Executive Session, only those persons directly involved with the subject matter will be invited to remain in the room for the duration of the discussion. Any action taken by the Board will occur in regular session, open to the public.

**Reminder: Holiday Dinner on December 13, 2011, 5:30 p.m. at Chinook Tavern at Village Center Station, 6380 S. Fiddlers Green Circle, Greenwood Village, CO 80111**

**OPTION: The Board can hold a special meeting on December 13<sup>th</sup> before the holiday dinner (at, say 4:15 p.m.) and cancel the December 20<sup>th</sup> regular meeting.**