

# Parker Jordan Metropolitan District

## PARKER JORDAN METROPOLITAN DISTRICT SPECIAL BOARD MEETING

### AGENDA

#### Board of Directors:

#### Term Expires:

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Norman A. Sheldon, President	May 2014
Mike Cornelsen, Vice President	May 2016
Bill Lamberton, Secretary/Treasurer	May 2014
Clint Waldron, Asst. Secretary/Treasurer	May 2016
VACANT, Asst. Secretary/Treasurer	May 2014

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**DATE:**       **June 18, 2012**  
                  **Special Board Meeting**

**TIME:**       **5:00 p.m.**

**PLACE:**      **CliftonLarsonAllen LLP**  
                  **8390 E. Crescent Parkway, Suite 500**  
                  **Greenwood Village, CO 80111**

# Parker Jordan Metropolitan District

## AGENDA Special Board Meeting Monday, June 18, 2012 5:00 p.m.

1. Call to Order
2. Pledge of Allegiance
3. Declaration of Quorum/Director Qualifications/Disclosure Matters
4. Consideration of Agenda
5. Public Comment – Members of the public may express their views to the Board on matters that Affect the District. Comments will be limited to three (3) minutes.

### CONSENT AGENDA (5:15-5:20)

6. The items listed below are a group of items to be acted on with a single motion and vote by the Board to expedite the handling of limited routine matters. The Board has received the information on these matters prior to the meeting. An item may be removed from the Consent Agenda to the regular agenda, if desired. Items on the consent agenda are then voted on by a single motion, second, and vote by the Board.
  - a. Approve Minutes of the June 5, 2012 Special Board Meeting
  - b. Approve Minutes of the May 29, 2012 Special Board Meeting
  - c. Approve Minutes of the May 15, 2012 Regular Board Meeting
  - d. Approve May 31, 2012 Financial Statements and Accept Cash Position Report
  - e. Approve May 2012 Claims and Directors' Fees Totaling \$472,548.70 and Directors' Fees Totaling \$377.40
  - f. Approve Change Order with TRC Solutions for PJCOS Cultural Dig Results & Curation - \$5,758.78
  - g. Accept June 15, 2012 CCBWG Meeting Results
  - h. Approve 2012-2013 Insurance Policy with Public Entity PAK - \$12,334
  - i. Ratify Agreement with Tagawa for Electrical Services to the Kiosk
  - j. Ratify Amended Agreement with Webb PR for PJCOS Grand Opening Work
  - k. Approve IGA with Arapahoe County for 27 Acre Open Space Planning Grant - \$50,000
  - l. Information Items

### DISCUSSION AGENDA

7. PJCOS Stream Restoration and Open Space Reclamation/Amenity Work (5:20-6:00)
  - a. Power Point Update – Dan Sheldon
  - b. Fiore NOI/Change Order Issues
  - c. Potential Force Majeure Claim Due to 6-07-2012 Weather Event
  - d. Review Costs for Concrete Trail from Cherry Creek LWC to S. Chambers Way
  - e. 27 Acre Open Space Planning Grant, Next Steps – Susan Brown

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8. Other Capital Projects (6:00– 6:05)
  - a. Other
  
9. Legal (6:05-7:00)
  - a. Review and Discuss Engagement for Legal Services
  - b. \*Executive Session – Legal Advice (If Necessary) – Contract Negotiations
  - c. CORA Update (Executive Session)
  - d. Discuss 1988 IGA with Arapahoe County Regarding 2 Mill Levy (Executive Session)
  - e. Discuss Draft Rules and Regulations for PJCOS
  - f. Review and Consider Public Records Retention Issues
    1. Open Records Act Policy
    2. State Archivist Records Retention Schedule
    3. Email Retention Policy
  - g. Other
  
10. Financial (7:00-7:15)
  - a. Other
  
11. Director’s Items (7:15-7:45)
  - a. Discuss Filling Board Vacancy
  - b. Review and Consider Agreement with Grimshaw & Harring as General Counsel
  - c. Discuss Security Camera Proposal for PJCOS – Norm Sheldon
  - d. Discuss Board Packet Organization – Mike Cornelsen
  - e. Maintenance of HOA Facilities – Norm Sheldon
  - f. Status of August 4<sup>th</sup> PJCOS Grand Opening – Planning Committee Report
    1. Discuss PJCOS Dedication Plaque/Sign Options
  - g. Discuss Proposed 5K Event
  
12. Manager’s Items (7:45-7:50)
  - a. Centennial’s Request to Participate in August 11<sup>th</sup> “Celebrate Centennial Under the Stars”
  - b. Other
  
13. Other Business (7:50-7:55)
  - a. Confirm Quorum for the July 17, 2012 Board Meeting
  - b. Other Business
  
14. Adjournment (8:00 p.m.)

\*Prior to voting to go into Executive Session, the Board will declare the topic(s) of the Executive Session pursuant to § 24-6-402, C.R.S. If the Board votes to go into Executive Session, only those persons directly involved with the subject matter will be invited to remain in the room for the duration of the discussion. Any action taken by the Board will occur in regular session, open to the public.