

# Parker Jordan Metropolitan District

## PARKER JORDAN METROPOLITAN DISTRICT SPECIAL BOARD MEETING

### AGENDA

**Board of Directors:**

**Term Expires:**

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Norman A. Sheldon, President	May 2014
Mike Cornelsen, Vice President	May 2016
Bill Lamberton, Secretary/Treasurer	May 2014
Clint Waldron, Asst. Secretary/Treasurer	May 2016
Cal Lennon, Asst. Secretary/Treasurer	May 2014

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**DATE:** August 28, 2012  
Special Board Meeting

**TIME:** 5:00 p.m.

**PLACE:** CliftonLarsonAllen LLP  
8390 E. Crescent Parkway, Suite 500  
Greenwood Village, CO 80111

# Parker Jordan Metropolitan District

## AGENDA Special Board Meeting Tuesday, August 28, 2012 5:00 p.m.

1. Call to Order
2. Pledge of Allegiance
3. Declaration of Quorum/Director Qualifications/Disclosure Matters
4. Consideration of Agenda
5. Public Comment – Members of the public may express their views to the Board on matters that Affect the District. Comments will be limited to three (3) minutes.

### CONSENT AGENDA (5:30-5:35) PAGE 4

6. The items listed below are a group of items to be acted on with a single motion and vote by the Board to expedite the handling of limited routine matters. The Board has received the information on these matters prior to the meeting. An item may be removed from the Consent Agenda to the regular agenda, if desired. Items on the consent agenda are then voted on by a single motion, second, and vote by the Board.

- a. Approve Minutes of the July 17, 2012 Special Board Meeting **PAGE 5**
- b. Accept August 15, 2012 Cash Position Report
- c. Approve July 31, 2012 Financial Statements **PAGE 15**
- d. Approve July 2012 Claims Totaling \$ TBD and Directors' Fees Totaling \$ TBD  
**PAGE 32**
- e. Ratify Check No. 1440 to Peter Webb Public Relations in the Amount of \$6,540.17
- f. CCBWG Update (August 17 meeting cancelled)
- g. Ratify Approval of PJCOS Irrigation Easement with ACWWA **PAGE 39**
- h. Accept 2011 Low Water Crossing Grant Report to Arapahoe County **PAGE 48**
- i. Approve Change Order No. 4 with Fiore & Sons for Various Out of Scope Items – \$1,427.07 **PAGE 50**
- j. Accept Maintenance Responsibilities Following August 3, 2012 PJCOS Final Acceptance
  1. Snow Removal, Trash, General Maintenance - Emerald Isle
  2. Kiosk – Four Winds Interactive
  3. Channel – (PJMD until SEMSWA Accepts) - Emerald Isle (Vegetation)
- k. Information Items **PAGE 59**

### DISCUSSION AGENDA – PAGE 78

7. PJCOS Stream Restoration and Open Space Reclamation/Amenity Work (5:35-6:15)
  - a. Project Status – Dan Sheldon (arriving about 6:00 p.m.) **PAGE 79**
  - b. Discuss Security Camera Proposal – Norm Sheldon **PAGE 87**

## Parker Jordan Metropolitan District

8. 27 Acre Open Space Planning Grant **PAGE 91**
  - a. August 1<sup>st</sup> Public Meeting Results – Susan Brown
  - b. Consider Approval of Agreement with Valerian LLC for Planning Work
  - c. Discuss Natural Playgrounds Company Concepts
  - d. Next Steps
  
9. Ladera Connection Update – Josh Duncan
  
10. Other Capital Projects (6:15– 6:20)
  - a. Shops at South Creek Potential Future Infrastructure Reimbursement Request – Dan Sheldon/David Goldberg
  
11. Legal (6:20-7:00)
  - a. \*Executive Session – Legal Advice (If Necessary)
  - b. CORA Lawsuit Update **PAGE 95**
  - c. Approve Rules and Regulations for PJCOS **PAGE 98**
  - d. Discuss Email Retention Policy **PAGE 113**
  - e. MPIC Easement Issues **PAGE 116**
  - f. Review and Approve Amended Developer Reimbursement Policy **PAGE 125**
  
12. Financial (7:00-7:15)
  - a. Discuss Arapahoe County 2 Mill Levy IGA
  - b. Review August 25, 2012 Preliminary Assessed Value for 2013 Budget
  
13. Director's Items (7:15-7:45)
  - a. Library Services Within PJMD – Norm Sheldon **PAGE 143**
  - b. Other
  
14. Manager's Items (7:45-7:50)
  - a. Other
  
15. Other Business (7:50-7:55)
  - a. Other Business
  
16. Adjournment (8:00 p.m.)

\*Prior to voting to go into Executive Session, the Board will declare the topic(s) of the Executive Session pursuant to § 24-6-402, C.R.S. If the Board votes to go into Executive Session, only those persons directly involved with the subject matter will be invited to remain in the room for the duration of the discussion. Any action taken by the Board will occur in regular session, open to the public.