

Parker Jordan Metropolitan District
www.pjmd.org

PARKER JORDAN METROPOLITAN DISTRICT
SPECIAL BOARD MEETING

AGENDA

Board of Directors:

Term Expires:

Norman A. Sheldon, President	May 2014
Clint Waldron, Vice President	May 2016
Don Leyn, Secretary/Treasurer	May 2014
Kevin Pettway, Asst. Secretary/Treasurer	May 2014
Bill Lamberton, Asst. Secretary/Treasurer	May 2014

DATE: **September 24, 2013**
 Special Board Meeting

TIME: **5:00 p.m.**

PLACE: **CliftonLarsonAllen LLP**
 8390 E. Crescent Parkway, Suite 500
 Greenwood Village, CO 80111

Parker Jordan Metropolitan District

www.pjmd.org

AGENDA

Special Board Meeting

Tuesday, September 24, 2013 5:00 p.m.

1. Call to Order
2. Pledge of Allegiance
3. Declaration of Quorum/Director Qualifications/Disclosure Matters
4. Consideration of Agenda
5. Public Comment – Members of the public may express their views to the Board on matters that Affect the District. Comments will be limited to three (3) minutes.

CONSENT AGENDA (5:05-5:15) PAGE

6. The items listed below are a group of items to be acted on with a single motion and vote by the Board to expedite the handling of limited routine matters. The Board has received the information on these matters prior to the meeting. An item may be removed from the Consent Agenda to the regular agenda, if desired. Items on the consent agenda are then voted on by a single motion, second, and vote by the Board.

- a. Review and Approve Minutes of the August 20, 2013 Regular Board Meeting
- b. Review and Accept August 31, 2013 Financial Statements and September 24, 2013 Cash Position Report
- c. Review and Approve August 2013 Claims Totaling \$55,099.14 and Directors' Fees Totaling \$461.75
- d. Ratify Check No. 1776 to ARS Totaling \$1,375.10

DISCUSSION AGENDA PAGE

7. Capital Projects (5:15-6:00)
 - a. Red Hawk Ridge Elementary School Playground Improvement Project
 1. Discuss IGA with Cherry Creek School District for Playground Construction Funding by PJMD
 2. Schedule
 - b. 27 Acre Open Space Planning Grant
 1. Review Revised Sketch Plan
 2. Schedule
 - c. Status of CCVEP Creekside Quest Project Needed Funding – PJMD (\$21,000) and City of Centennial (\$21,000)
 - d. Ladera Connection Update
 1. Review Proposals for Construction - \$TBD
 2. Schedule
 - e. Accept PJCOS Maintenance Trail Designation
 1. Review and Consider Emerald Isle Bid on Crusher Fines For Trail - \$9,833

Parker Jordan Metropolitan District
www.pjmd.org

8. Legal (6:00-6:15)
 - a. *Executive Session (if necessary)

9. Financial (6:15-6:25)
 - a. Review and Consider Approval of Emerald Isle Landscaping, Inc. August Invoice - \$11,793.67
 - b. Review and Consider Approval of United Development Company August Invoice – \$2,263.44

10. Director's Items (6:25 – 6:55)
 - a. SDA Conference – September 18-20, Keystone – Reports from Board Members
 - b. Website Issues – Don Leyn
 1. Hosting
 2. Email Addresses
 - c. Confirm Quorum for Next Meeting (or change) – October 15, 2013 at 5:00 p.m.

11. Manager's Items (6:55-7:00)
 - a. PJCOS Flood Damage
 - b. Kiosk Repair
 - c. 2014 Budget Process
 1. August 25 – Preliminary 2014 AV
 2. September 24 – Discuss 2014 Draft Budget
 3. October 15 – 2014 Draft Budget Filed
 4. October 15 – Board Meeting to Discuss Draft Budget
 5. November 19 – Public Hearing to Review and Approve 2014 Budget
 - d. Website Update
 - e. Referrals
 - f. Consider Approval of Youth Corp Grant Application to GOCO - \$TBD (Deadline September 27)
 - g. CCBWG – September 20, 2013 Meeting Results

12. Other Business

13. Adjournment (7:00 p.m.)

*Prior to voting to go into Executive Session, the Board will declare the topic(s) of the Executive Session pursuant to § 24-6-402, C.R.S. If the Board votes to go into Executive Session, only those persons directly involved with the subject matter will be invited to remain in the room for the duration of the discussion. Any action taken by the Board will occur in regular session, open to the public.