

Parker Jordan Metropolitan District
www.pjmd.org

PARKER JORDAN METROPOLITAN DISTRICT
SPECIAL BOARD MEETING

AGENDA

Board of Directors:

Term Expires:

Norman A. Sheldon, President	May 2014
Clint Waldron, Vice President	May 2016
Don Leyn, Secretary/Treasurer	May 2014
Kevin Pettway, Asst. Secretary/Treasurer	May 2014
Bill Lambertson, Asst. Secretary/Treasurer	May 2014

DATE: **December 2, 2013**
 Special Board Meeting

TIME: **5:00 p.m.**

PLACE: **CliftonLarsonAllen LLP**
 8390 E. Crescent Parkway, Suite 500
 Greenwood Village, CO 80111

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AGENDA

Special Board Meeting

Monday, December 2, 2013 5:00 p.m.

1. Call to Order
2. Pledge of Allegiance
3. Declaration of Quorum/Director Qualifications/Disclosure Matters
4. Consideration of Agenda
5. Public Comment – Members of the public may express their views to the Board on matters that Affect the District. Comments will be limited to three (3) minutes.

CONSENT AGENDA (5:05-5:15)

6. The items listed below are a group of items to be acted on with a single motion and vote by the Board to expedite the handling of limited routine matters. The Board has received the information on these matters prior to the meeting. An item may be removed from the Consent Agenda to the regular agenda, if desired. Items on the consent agenda are then voted on by a single motion, second, and vote by the Board.

- a. Review and Approve Minutes of the November 15, 2013 Budget Workshop Meeting and October 15, 2013 Regular Board Meeting
- b. Review and Approve October 31, 2013 Financial Statements
- c. Review and Accept December 2, 2013 Cash Position Report
- d. Review and Approve October 2013 Claims Totaling \$25,609.60 and Directors' Fees Totaling \$461.75
- f. Approve 2014 Annual Administrative Matters Resolution
- g. Approve CliftonLarsonAllen LLP Engagement Letter for 2014 Accounting Services
- h. Approve Resolution Calling a Regular Election for Directors on May 6, 2014 and Appointing DEO

DISCUSSION AGENDA PAGE

7. Capital Projects (5:15-6:00)
 - a. Red Hawk Ridge Elementary School Playground Improvement Project
 1. Status of Design
 2. Status of IGA with Cherry Creek School District for Playground Construction Funding by PJMD
 3. Schedule
 - b. 27 Acre Open Space Planning Grant
 1. Status of Review by Western States Reclamation
 2. Next Steps
 - c. Ladera Connection Status
8. Legal (6:00-6:05)
 - a. *Executive Session (if necessary)

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9. Financial (6:05-6:45)
 - a. Review and Consider Approval of Emerald Isle Landscaping, Inc. October Invoice - \$2,478
 - b. Review and Consider Approval of Reimbursement to Director Sheldon - \$21.48
 - c. Consider Approval of Agreement with Emerald Isle for Kiosk Erosion Control and Landscaping - \$5,554
 - d. Consider Approving 2014 Landscaping Services Agreement with Emerald Isle Landscape-
Weed Control - \$25,424
Open Space - \$16,069
Medians - \$18,471
TOTAL - \$59,964
10. Director's Items (6:15 – 6:30)
 - a. Discuss Conflict of Interest Policy
 - b. Confirm Quorum for Next Meeting – December 17, 2013 at 5:00 p.m.
11. Manager's Items (6:45-7:00)
 - a. Conduct Public Hearing to Consider Amending the 2013 Budget; Consider Adoption of Resolution to Amend 2013 Budget
 - b. Conduct Public Hearing to Consider Adoption of 2014 Budget, Appropriate Expenditures and Certify Mill Levies; Consider Adoption of Resolution to Approve 2014 Budget, Appropriate Expenditures and Certify Mill Levies
 - c. PJCOS
 1. Discuss Kiosk Proposal From Valerian LLC
 2. Other
 - d. Website Update
 - e. Referrals
 - f. Other
12. Other Business
13. Adjournment (7:00 p.m.)

*Prior to voting to go into Executive Session, the Board will declare the topic(s) of the Executive Session pursuant to § 24-6-402, C.R.S. If the Board votes to go into Executive Session, only those persons directly involved with the subject matter will be invited to remain in the room for the duration of the discussion. Any action taken by the Board will occur in regular session, open to the public.