

**MINUTES OF A SPECIAL MEETING
OF THE BOARD OF DIRECTORS OF THE
PARKER JORDAN METROPOLITAN DISTRICT
HELD
AUGUST 21, 2018**

A special meeting of the Board of Directors (the "Board") of the Parker Jordan Metropolitan District (the "District") was held on August 21, 2018 at 5:00 p.m. at CliftonLarsonAllen LLP, located at 8390 E. Crescent Parkway, Suite 300, Greenwood Village, CO 80111.

Attendance In attendance were Directors:

Bill Lamberton; President
Kevin Pettway; Secretary
Troy Burley; Assistant Secretary/Treasurer
Mike Mojica, Assistant Secretary/Treasurer

Also in attendance were:

Bob Blodgett, Wendi McLaughlin, Kevin Collins, Paul Carpenter;
CliftonLarsonAllen LLP
Tom George; Spencer Fane LLP
Ron Lambert; MulhernMRE
Mike Genders; Keesen Landscape

Call to Order Director Lamberton called the meeting to order at 5:10 p.m.

Pledge of Allegiance Mr. George led the Board and the audience in the Pledge of Allegiance.

Declaration of Quorum
Director Qualifications
Disclosure Matters The Board was advised that pursuant to Colorado law, certain disclosures by the Board members may be required prior to taking official action at the meeting. The Board then reviewed the agenda for the meeting, following which each Board member confirmed the contents of any written disclosure previously made of record, stating the fact and summary nature of any matters, as required under Colorado law, to permit official action to be taken at the meeting. Additionally, the Board determined that the participation of members present was necessary to obtain a quorum or otherwise enable the Board to act. The Directors had no undisclosed conflicts concerning the matters on the Agenda. Upon a motion duly made by Director Mojica, seconded by Director Pettway, the Board excused the absence of Director Hoover.

Consideration of Agenda Upon a motion duly made by Director Hoover, seconded by Director Mojica, and upon a vote, unanimously carried, the Board approved the agenda as presented.

Public
Comments

None.

CONSENT AGENDA

The items listed below are a group of items to be acted on with a single motion and vote by the Board to expedite the handling of limited routine matters. The Board has received the information on these matters prior to the meeting. An item may be removed from the Consent Agenda to the Regular Agenda, if desired. Items on the Consent Agenda are then voted on by a single motion, second, and vote by the Board.

- a. Approve Minutes of the July 17, 2018 Regular Meeting
- b. Approve July 2018 Claims Totaling \$20,576.24 and Directors' Fees
- c. Accept June 30, 2018 Financial Statements
- d. Accept August Cash Position Report
- e. Accept August Landscape Maintenance Report
- f. Information Items

Director Lamberton recommended the August Landscape Maintenance Report be moved to the Discussion Agenda. The Board concurred. Mr. Blodgett noted that the July 2018 claims total \$205,761.24 instead of the number indicated on the Agenda. Director Mojica asked for clarification on the Arapahoe County two mill payment in the claims. Mr. Collins provided explanation. Director Pettway reported he has not yet had a chance to review the claims in bill.com.

Upon a motion duly made by Director Pettway, seconded by Director Mojica, and upon a vote, unanimously carried, the Board approved the Consent Agenda with the change in the amount of claims, removal of Item E – Landscape Maintenance Report to the Discussion Agenda and subject to Director Pettway's review and approval of the claims in bill.com.

DISCUSSION AGENDA

Maintenance
And
Construction
Projects

- a. Status of Proposals for Stamped Concrete Median Repairs –
Review Bid Forms

Mr. Lambert reviewed the bid forms for the 33 locations on the Broncos Parkway and Jordan Road medians. He provided additional pictures for review.

After discussion, upon a motion duly made by Director Pettway, seconded by Director Mojica, and upon a vote, unanimously carried, the Board authorized Mr. Lambert to advertise the median concrete replacement repairs in the newspaper and seek competitive bids prior to the September Board meeting.

b. Discuss Maintenance of Broncos Parkway Medians

Mr. Genders reported two sections of Junipers are dying in the Broncos Parkway median and the Jordan Road median. He recommended replacing the Junipers with blue-chip plants.

Director Lamberton recommended winter watering and spraying spider mites in the future.

After discussion, the Board authorized Mr. Genders to send a proposal to Mr. Blodgett for plants to replace the dead Junipers. This will be sent to the Board for approval prior to the September meeting.

The Board asked Mr. Genders to include spider mite spraying and winter watering in the 2019 Scope of Work for the winter in the future.

c. Update on Broncos Parkway Median Improvements Plaque

Ms. McLaughlin reported the plaque was installed in the Broncos Parkway Trailhead parking lot last week. The Board again thanked Director Mojica for his efforts to improve the appearance of the Broncos Parkway medians nearby.

Legal

a. Status of Potential Jordan Road and Broncos Parkway Landscape Median Maintenance Agreement with the City of Centennial

Mr. George reported the City of Centennial is willing to consider an agreement on Jordan Road and on Broncos Parkway medians within the City for maintenance by their contractor with reimbursement by the District and Dove Valley. They are not willing to take responsibility for the section of Broncos Parkway medians from Jordan Road to the west side of the Broncos Parkway Bridge which is in Arapahoe County.

After discussion, the Board decided not to further pursue a maintenance agreement with the City of Centennial at this time.

The Board authorized CLA to prepare a Scope of Work for the maintenance of the Broncos Parkway/Jordan Road medians in 2019 for review at the September Board meeting. It is anticipated that request for

proposals for the maintenance would be taken during September and October to review with the 2019 Budget.

Financial a. Discuss 2019 Budget

Mr. Collins reported a draft budget will be prepared and reviewed at the October Board meeting.

b. Discuss Potential Uses of Conservation Trust Funds

Mr. Collins and Mr. Wilson reviewed potential eligible uses for the District's remaining Conservation Trust Funds. Weed control maintenance and trail and open space projects are eligible. Animal control education efforts are not eligible. Mr. Blodgett will discuss potential joint projects with the City of Centennial in PJCOS with the City Staff.

Manager's
Items

a. 2019 Budget Schedule

1. August 25 – Preliminary 2018 AV Received
2. October 15 – 2019 Draft Budget Filed
3. November 20, 2018 Board Meeting – Public Hearing to Review and Approve 2019 Budget
4. December 15 – Mill Levy Certification

Mr. Blodgett reviewed the 2019 Budget schedule with the Board. Mr. Collins will begin the draft budget with the same mill levy and the General Fund Expenditure Assumptions as used in 2018.

b. Website Update

Mr. Blodgett reported the website has been updated.

Director's
Items

a. Update on Dog and Weed Control Issues at PJCOS

Director Pettway reported that overall people are doing better with dogs on leash and picking up dog waste. However, the weeds are still high throughout PJCOS. Mr. Blodgett distributed copies of a memorandum from Joe Stafford, the City's Animal Control Officer, indicating during the past two months 45 dogs were contacted and five were off leash.

The Board discussed the possibility of hiring goats to eat the weeds. Director Lamberton suggested Weed Wranglers. He stated options for the

weeds this year are burning or mowing them. It is too late to prevent them from seeding.

After further discussion, the Board asked Mr. Blodgett to contact Mr. Firestine at the City to discuss a partnership related to Conservation Trust Funds and maintenance of PJCOS. The Board expressed their willingness to hire goats and other parties to help control the weeds. Mr. Blodgett will discuss the City's strategy regarding weed control with the City.

b. Confirm Quorum for the Next Meeting on September 18, 2018 at 5:00 p.m.

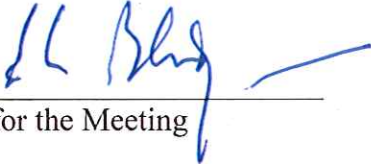
A quorum was confirmed.

Other
Business

The Board asked Mr. Blodgett to invite Tim Rice from the City to the next Board meeting. He is the new Animal Control Supervisor for PJCOS.

Adjournment

Director Lamberton adjourned the meeting at 7:02 p.m.


Secretary for the Meeting