

Parker Jordan Metropolitan District

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PARKER JORDAN METROPOLITAN DISTRICT SPECIAL BOARD MEETING

AGENDA

Board of Directors:

Term Expires:

Bill Lamberton, President	May 2022
Kevin Pettway, Secretary	May 2022
Mark Hoover, Treasurer	May 2020
Troy Burley, Asst. Secretary/Treasurer	May 2020
Mike Mojica, Asst. Secretary/Treasurer	May 2020

DATE: **November 20, 2018**
 Special Board Meeting

TIME: **5:00 p.m.**

PLACE: **CliftonLarsonAllen LLP**
 8390 E. Crescent Pkwy., Suite 300
 Greenwood Village, CO 80111

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AGENDA

Special Board Meeting

Tuesday, November 20, 2018 5:00 p.m.

1. Call to Order
2. Pledge of Allegiance
3. Declaration of Quorum/Director Qualifications/Disclosure Matters
4. Consideration of Agenda
5. Public Comment – Members of the public may express their views to the Board on matters that affect the District. Comments will be limited to three (3) minutes.

CONSENT AGENDA (5:05-5:10)

6. The items listed below are a group of items to be acted on with a single motion and vote by the Board to expedite the handling of limited routine matters. The Board has received the information on these matters prior to the meeting. An item may be removed from the Consent Agenda to the regular agenda, if desired. Items on the consent agenda are then voted on by a single motion, second, and vote by the Board.
 - a. Approve Minutes of the October 16, 2018 Special Meeting (enclosed)
 - b. Approve October 2018 Claims Totaling \$29,446.98 and Directors' Fees (enclosed)
 - c. Accept October 31, 2018 Financial Statements (enclosed)
 - d. Accept November Cash Position Report (enclosed)
 - e. Accept November Landscape Maintenance Report (enclosed)
 - f. Approve 2019 Annual Administrative Matters Resolution No. 2018-11-01 (enclosed)
 - g. Ratify Agreement with Terra Care for Median Repairs - \$48,975 (enclosed)
 - h. Ratify Agreement with BrightView for 2019 Landscape Maintenance Services - \$24,500 (enclosed)
 - i. Information Items

DISCUSSION AGENDA (5:10 – 5:45)

7. Discuss Conservation Trust Funds Usage (enclosed)
8. Maintenance and Construction Projects
 - a. Stamped Concrete Median Repairs – Discuss Schedule
 - b. Discuss Fremont Trail Phase 2 Project (enclosed)
 - c. Other (enclosed)
9. Legal (5:45 – 5:50)
 - a. Other
10. Financial (5:50 – 6:30)
 - a. Discuss Increase in CLA Management Services Hourly Rate to Match Competition (to be distributed)
 - b. Discussion and Approval of Additional \$500,000 Debt Reserve

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- c. Conduct Public Hearing to Consider Amending 2018 Budget; Consider Adoption of Resolution No. 2018-11-02 to Amend 2018 Budget (enclosed)
 - d. Conduct Public Hearing to Consider Adoption of 2019 Budget, Appropriate Expenditures and Certify Mill Levies; Consider Adoption of Resolution No. 2018-11-03 to Approve 2019 Budget, Appropriate Expenditures and Certify Mill Levies (enclosed)
 - e. Approve Simmons & Wheeler Engagement Letter for Preparation of 2018 Audit - \$3,900 (enclosed)
11. Manager's Items (6:30 – 6:35)
- a. Website Update
12. Director's Items (6:35 – 7:00)
- a. Update on Dog and Weed Control Issues at PJCOS
 - b. Confirm Quorum for Next Meeting – December 18, 2018 at 5:00 p.m. – Discuss Changing to December 12th at 4:00 p.m. at CliftonLarsonAllen LLP prior to Holiday Dinner at 5:00 p.m.
13. Other Business
14. Adjournment (7:00 p.m.)*

*Prior to voting to go into Executive Session, the Board will declare the topic(s) of the Executive Session pursuant to § 24-6-402 (4)(a) (b) and (e), C.R.S. If the Board votes to go into Executive Session, only those persons directly involved with the subject matter will be invited to remain in the room for the duration of the discussion. Any action taken by the Board will occur in regular session, open to the public.