

**PARKER JORDAN METROPOLITAN DISTRICT**  
**SPECIAL BOARD MEETING**

**AGENDA**

**Board of Directors:**

**Term Expires:**

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Bill Lamberton, President	May 2022
Kevin Pettway, Secretary	May 2022
Mark Hoover, Treasurer	May 2020
Troy Burley, Asst. Secretary/Treasurer	May 2020
Mike Mojica, Asst. Secretary/Treasurer	May 2020

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**DATE: December 9, 2019**  
**Special Board Meeting**

**TIME: 4:00 p.m.**

**PLACE: CliftonLarsonAllen LLP**  
**8390 E. Crescent Pkwy., Suite 300**  
**Greenwood Village, CO 80111**

**AGENDA**  
**Special Board Meeting**  
**Monday, December 9, 2019 4:00 p.m.**

1. Call to Order
2. Pledge of Allegiance
3. Declaration of Quorum/Director Qualifications/Disclosure Matters
4. Consideration of Agenda
5. Public Comment – Members of the public may express their views to the Board on matters that affect the District. Comments will be limited to three (3) minutes.

**CONSENT AGENDA (4:00-4:10)**

6. The items listed below are a group of items to be acted on with a single motion and vote by the Board to expedite the handling of limited routine matters. The Board has received the information on these matters prior to the meeting. An item may be removed from the Consent Agenda to the regular agenda, if desired. Items on the consent agenda are then voted on by a single motion, second, and vote by the Board.
  - a. Approve Minutes of the November 19, 2019 Regular Meeting (enclosed)
  - b. Approve November 2019 Claims Totaling \$\_\_\_\_\_ and Directors' Fees (to be distributed)
  - c. Accept December 2019 Cash Position Report (to be distributed)
  - d. Accept Engagement Letter with Stratagem for 2019 Audit - \$4,250 (enclosed)
  - e. Approve 2020 Insurance Policy (to be distributed)
  - f. Information Items

**DISCUSSION AGENDA**

7. Maintenance and Construction Projects (4:10-4:30)
  - a. Landscape Maintenance Report – Jessica Morrissey, BrightView (enclosed)
  - b. Consider Approval of 2020 Landscape Maintenance Services Agreement with BrightView (enclosed)
    1. Option 1 – 2020 Landscape Maintenance Agreement - \$26, 340
    2. Option 2 – Plant Health Care Work Order - \$5,785OR
    3. Option 3 – 2020 Landscape Maintenance Agreement plus Plant Health Care Work Order - \$30,800
  - c. Update on City of Centennial CTF Projects (enclosed)
  - d. Update on Arapahoe County Open Space CTF Projects (enclosed)
8. Legal (4:30-4:50)
  - a. Update on Cost Sharing IGA with ACOS Regarding Broncos Parkway Median Irrigation Usage
9. Financial
10. Manager's Items
  - a. Website Update
11. Director's Items (4:50-5:00)
  - a. Confirm Quorum for Next Meeting January 21, 2020 at 5:00 p.m.
12. Adjournment (5:00 p.m.)