

**PARKER JORDAN METROPOLITAN DISTRICT**  
**SPECIAL BOARD MEETING**

**AGENDA**

**Board of Directors:**

**Term Expires:**

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Bill Lamberton, President	May 2022
Kevin Pettway, Secretary	May 2022
Mark Hoover, Treasurer	May 2022
Troy Burley, Asst. Secretary/Treasurer	May 2023
Mike Mojica, Asst. Secretary/Treasurer	May 2023

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**DATE:**       **November 17, 2020**  
                  **Special Board Meeting**

**TIME:**       **5:00 p.m.**

**PLACE:**       **\*NOTE: in order to preserve the health, safety and welfare of the public and due to the ongoing COVID-19 pandemic, this meeting is being held by teleconference only. Board members, consultants and members of the public may participate by videoconference or teleconference by utilizing the URL or call-in information below.**

**[Join Microsoft Teams Meeting](#)**

**[https://teams.microsoft.com/l/meetup-join/19%3ameeting\\_Yjg4NmJjZjAtOGZmNy00ZWJhLWE0MWEtMDQwNzI2NmFiNjYw%40thread.v2/0?context=%7b%22Tid%22%3a%224aaa468e-93ba-4ee3-ab9f-6a247aa3ade0%22%2c%22Oid%22%3a%22d42bab28-fbd8-4e65-a395-965cf9ef152f%22%7d](https://teams.microsoft.com/l/meetup-join/19%3ameeting_Yjg4NmJjZjAtOGZmNy00ZWJhLWE0MWEtMDQwNzI2NmFiNjYw%40thread.v2/0?context=%7b%22Tid%22%3a%224aaa468e-93ba-4ee3-ab9f-6a247aa3ade0%22%2c%22Oid%22%3a%22d42bab28-fbd8-4e65-a395-965cf9ef152f%22%7d)**

**[+1 720-547-5281](#) United States, Denver (Toll)       Conference ID: 572 306 405#**

**AGENDA**

**Special Board Meeting**

**Tuesday, November 17, 2020 5:00 p.m.**

1.     Call to Order
2.     Pledge of Allegiance
3.     Declaration of Quorum/Director Qualifications/Disclosure Matters
4.     Consideration of Agenda

5. Public Comment – Members of the public may express their views to the Board on matters that affect the District. Comments will be limited to three (3) minutes.

**CONSENT AGENDA (5:00-5:10)**

6. The items listed below are a group of items to be acted on with a single motion and vote by the Board to expedite the handling of limited routine matters. The Board has received the information on these matters prior to the meeting. An item may be removed from the Consent Agenda to the regular agenda, if desired. Items on the consent agenda are then voted on by a single motion, second, and vote by the Board.
  - a. Approve Minutes of the October 20, 2020 Special Meeting (enclosed)
  - b. Approve October 2020 Claims Totaling \$15,302.60 and Directors' Fees (enclosed)
  - c. Accept November 2020 Cash Position Report (enclosed)
  - d. Approve 2021 Insurance Policy- TBD (to be distributed)
  - e. Approve 2021 Annual Administrative Matters Resolution (enclosed)
  - f. Approve Wipfli Audit Engagement for Preparation of 2020 Audit - \$4,350 (enclosed)
  - g. Information Items

**DISCUSSION AGENDA**

7. Maintenance and Construction Projects (5:10-5:45)
  - a. Landscape Maintenance Report – Jeff Kyzer, BrightView (enclosed)
    1. Work Order – Review and Consider Approval of Winter Watering – \$7,650 (enclosed)
  - b. Update on City of Centennial (COC) CTF Projects (enclosed)
  - c. Update on Arapahoe County Open Spaces CTF Projects
  - d. Discuss 2021 Potential CTF Projects
8. Legal (5:45-5:50)
  - a. Status of Cost Sharing IGA with ACOS Regarding Broncos Parkway Trailhead Irrigation Usage (ACOS – 80% and PJMD – 20%)
  - b. Other
9. Financial (5:50-6:20)
  - a. Review October 31, 2020 Financial Statements (enclosed)
  - b. Conduct Public Hearing to Consider Amending 2020 Budget; Consider Adoption of Resolution to Amend 2020 Budget, if necessary (enclosed)
  - c. Conduct Public Hearing to Consider Adoption of 2021 Budget, Appropriate Expenditures and Certify Mill Levies; Consider Adoption of Resolution to Approve 2021 Budget, Appropriate Expenditures and Certify Mill Levies (enclosed)
10. Manager's Items (6:20- 6:25)
  - a. Consider Approval of Hourly Rate Increase for CLA Management Services From \$140 to \$150 per hour (enclosed)
  - b. Website Update

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11. Director's Items (6:25 – 6:30)
  - a. Discuss Holiday Dinner Plans and December Board Meeting
12. Adjournment (6:30 p.m.)