

**MINUTES OF A REGULAR MEETING
OF THE BOARD OF DIRECTORS OF THE
PARKER JORDAN METROPOLITAN DISTRICT
HELD
May 15, 2018**

A regular meeting of the Board of Directors (the "Board") of the Parker Jordan Metropolitan District (the "District") was held on May 15, 2018 at 5:00 p.m. at CliftonLarsonAllen LLP, located at 8390 E. Crescent Parkway, Suite 500, Greenwood Village, CO 80111.

Attendance In attendance were Directors:

Bill Lamberton; President
Kevin Pettway; Secretary
Mark Hoover, Treasurer
Troy Burley; Assistant Secretary/Treasurer

Also in attendance were:

Bob Blodgett, Kevin Collins, Paul Carpenter & Shelby Clymer;
CliftonLarsonAllen LLP
Tom George; Spencer Fane LLP
Ron Lambert; Mulhern MRE
Julie Christman; Resident (via telephone)
Scott Sheehan; GeoLens

Call to Order Director Lamberton called the meeting to order at 5:05 p.m.

Pledge of Allegiance Mr. Lambert led the Board and the audience in the Pledge of Allegiance.

Declaration of Quorum
Director Qualifications
Disclosure Matters The Board was advised that pursuant to Colorado law, certain disclosures by the Board members may be required prior to taking official action at the meeting. The Board then reviewed the agenda for the meeting, following which each Board member confirmed the contents of any written disclosure previously made of record, stating the fact and summary nature of any matters, as required under Colorado law, to permit official action to be taken at the meeting. Additionally, the Board determined that the participation of members present was necessary to obtain a quorum or otherwise enable the Board to act. The Directors had no undisclosed conflicts concerning the matters on the Agenda. Upon a motion duly made by Director Burley, seconded by Director Pettway, the Board excused the absence of Director Mojica.

Consideration of Agenda The Agenda was approved as submitted.

Election
Results

- a. Oaths of Office – Bill Lamberton and Kevin Pettway

Mr. George reported that the Oaths of Office were administered to Director's Lamberton and Pettway.

- b. Consider Appointment of Mark Hoover to serve on the Board of Directors until the next regular election, May 2020.

Following discussion, and upon a motion duly made by Director Burley, seconded by Director Pettway, the Board appointed Mr. Hoover to serve on the Board of Directors until the next regular election, May 2020.

President Lamberton administered Mr. Hoover's Oath of Office.

- c. Election of Officers

Public
Comment

Upon a motion duly made by Director Pettway, seconded by Director Hoover, the Board decided to retain the current slate of officers.

Ms. Christman reported that she was on the telephone to listen to the Board meeting. She stated she had no other comments at this time.

CONSENT AGENDA

The items listed below are a group of items to be acted on with a single motion and vote by the Board to expedite the handling of limited routine matters. The Board has received the information on these matters prior to the meeting. An item may be removed from the Consent Agenda to the Regular Agenda, if desired. Items on the Consent Agenda are then voted on by a single motion, second, and vote by the Board.

- a. Approve Minutes of the April 17, 2018 Regular Meeting
- b. Approve April 2018 Claims Totaling \$14,737.32 and Directors' Fees
- c. Accept March 31, 2018 Financial Statements
- d. Accept May Cash Position Report
- e. Accept May Landscape Maintenance Report
- f. Information Items

Upon a motion duly made by Director Hoover, seconded by Director Pettway, and upon a vote, unanimously carried, the Board approved the Consent Agenda as submitted.

DISCUSSION AGENDA

Maintenance And Construction Projects

- a. Status of Proposal for Stamped Concrete Median Repairs from Chancery

Mr. Lambert distributed copies of a map from the city of Centennial's GIS website which marks 17 locations for curb and gutter repairs the city has agreed to complete. Their current schedule is to do this by the end of July. Mr. Lambert will discuss with Chancery and request a proposal for the necessary stamped concrete median repairs near these locations for the June Board meeting. Work cannot begin until the curb and gutter repairs by the City are completed.

Director Lamberton asked that fiber mesh be used in the repair work. Mr. Lambert will discuss with Chancery.

- b. Discuss Broncos Parkway Medians

1. Status of Tree and Rock Donations
2. Review Revised Keesen Proposal for Installation - \$2,470

The Board reviewed the revised Keesen proposal for installation. Upon a motion duly made by Director Burley, seconded by Director Pettway, and upon a vote, unanimously carried, the Board approved the proposal for installation of the rock donations in the amount of \$2,470, plus necessary irrigation costs not to exceed \$1,000. The Board authorized Director Mojica to direct the installation work and to approve, in his discretion, any changes that do exceed \$1,000 in cost.

The Board asked Mr. Blodgett to prepare a plaque recognizing Tagawa and Bighorn, which can be placed near the project. Bighorn and Tagawa also requested a picture with Directors Lamberton and Mojica regarding the project. Mr. Collins is providing the necessary donation letters to Bighorn and Tagawa for their rock contributions respectively.

- c. Discuss GeoLens Mapping and Geographic Information System

Mr. Sheehan reviewed the GeoLens GIS system with the Board. He discussed the various layers which Parker Jordan can utilize. He reported the annual cost is \$960. Mr. Blodgett noted there are additional costs for entering the data by Keesen and CliftonLarsonAllen to make the system effective.

The Board will continue discussion of this item at their June meeting. The Board thanked Mr. Sheehan for his presentation.

Legal

a. Legislative Update

Mr. George reported that a bill approved by the legislature allows crime coverage within the current insurance policy rather than a separate security bond. This may save a few hundred dollars a year. This will be reviewed in conjunction with the 2019 Budget.

b. Status of Broncos Parkway Landscape Maintenance Agreements with the City of Centennial and Arapahoe County.

Mr. George reported Arapahoe County is executing the agreement. The City of Centennial has placed the amended agreement on their May 21st agenda. This is the earliest that it can be considered due to the City's agenda workload in April and May.

c. Discuss Jordan Road Landscape Median Maintenance Agreement with Arapahoe County – Needs to be Transferred to City of Centennial

Mr. George recommended that the Dove Valley Metro District, Arapahoe County and the City of Centennial meet to discuss the various median and maintenance arrangements along within Jordan Road and Broncos Parkway, to determine if there are some economies of scale if the City of Centennial administers all. The agreement on Jordan Road will need to be amended regardless, to reflect the City of Centennial's ownership of the Jordan Road right-of-way in the future. The Board directed Mr. George and Mr. Blodgett to initiate conversations with Dove Valley Metro District, Arapahoe County and the City of Centennial regarding the same.

Financial

a. Review Draft 2017 Audit

Mr. Collins reviewed the 2017 Draft Audit. Upon a motion duly made by Director Hoover, seconded by Director Pettway, and upon a vote, unanimously carried, the Board accepted the Audit and authorized Mr. Collins to file with the State Auditor's Office.

b. Discuss Possible Safety and Loss Prevention Grant Allocations

Mr. Collins reported that safety improvements on the trails or in the kiosk or at trailhead may be allowed uses for the grant funds. Perhaps a first-aid kit could be provided. Mr. Collins will further review with the City of Centennial.

c. Consider Approval of Exhibit Q – MSRB Rule G-10

Mr. Collins reviewed this exhibit with the Board. The Board acknowledged the role of CliftonLarsonAllen on behalf of the District.

Manager's
Items

a. Website Update

Mr. Blodgett reported the website is up to date.

b. Mission Statement

Upon a motion duly made by Director Pettway, seconded by Director Lamberton, and upon a vote, unanimously carried, the Board ratified the District Mission Statement as modified by Mr. George after the April 2018 Board meeting. Mr. Blodgett will place it on the website.

Director's
Items

a. Update on Dog Issues at PJCOS

Director Pettway reported no one he has talked with has seen Animal Control staff in PJCOS. He asked when they were there in the first quarter and for how long. He reviewed pictures with the Board depicting loose dogs. He will collect all of his information for Mr. Firestine's review.

b. Confirm Quorum for the Next Meeting on June 19, 2018 at 5:00p.m.

A quorum was confirmed.

a. ACOS Shareback Ceremony – June 29, 2018 at 8:00 a.m. at Hudson Gardens

Mr. Blodgett reviewed the Shareback Ceremony information with the Board.

Other
Business

The Board asked about the bill.com procedure. Mr. Blodgett reported that future bill.com notifications will be sent to the Board the week prior to the Board meeting. Two Board members will approve invoices on behalf of the Board.

Adjournment Director Lamberton adjourned the meeting at 7:00 p.m.


Secretary for the Meeting