

**MINUTES OF A SPECIAL MEETING
OF THE BOARD OF DIRECTORS OF THE
PARKER JORDAN METROPOLITAN DISTRICT
HELD
SEPTEMBER 18, 2018**

A special meeting of the Board of Directors (the "Board") of the Parker Jordan Metropolitan District (the "District") was held on September 18, 2018 at 5:00 p.m. at CliftonLarsonAllen LLP, located at 8390 E. Crescent Parkway, Suite 300, Greenwood Village, CO 80111.

Attendance In attendance were Directors:

Bill Lamberton; President
Troy Burley; Assistant Secretary/Treasurer
Mike Mojica, Assistant Secretary/Treasurer
Mark Hoover; Treasurer

Also in attendance were:

Bob Blodgett, Wendi McLaughlin, Kevin Collins, Paul Carpenter;
CliftonLarsonAllen LLP
Tom George; Spencer Fane LLP
Ron Lambert; MulhernMRE
Mike Genders; Keesen Landscape
Kevin Crehan; Solara Designs
Joe Stafford & Tim Rice; City of Centennial Animal Control

Call to Order Director Lamberton called the meeting to order at 5:15 p.m.

Pledge of Allegiance Mr. Lambert led the Board and the audience in the Pledge of Allegiance.

Declaration of Quorum
Director Qualifications
Disclosure Matters The Board was advised that pursuant to Colorado law, certain disclosures by the Board members may be required prior to taking official action at the meeting. The Board then reviewed the agenda for the meeting, following which each Board member confirmed the contents of any written disclosure previously made of record, stating the fact and summary nature of any matters, as required under Colorado law, to permit official action to be taken at the meeting. Additionally, the Board determined that the participation of members present was necessary to obtain a quorum or otherwise enable the Board to act. The Directors had no undisclosed conflicts concerning the matters on the Agenda.

Upon a motion duly made by Director Hoover, seconded by Director Burley, the Board excused the absence of Director Pettway.

Consideration of Agenda The Board decided to move Mr. Crehan to the beginning of the

agenda to address the Fremont Trail extension issues on behalf of the Dove Valley Metropolitan District. Upon a motion duly made, seconded, and upon a vote, unanimously carried, the Board approved the agenda as amended.

Public
Comments None.

CONSENT AGENDA

The items listed below are a group of items to be acted on with a single motion and vote by the Board to expedite the handling of limited routine matters. The Board has received the information on these matters prior to the meeting. An item may be removed from the Consent Agenda to the Regular Agenda, if desired. Items on the Consent Agenda are then voted on by a single motion, second, and vote by the Board.

- a. Approve Minutes of the August 21, 2018 Special Meeting
- b. Approve August 2018 Claims Totaling \$16,962.61 and Directors' Fees
- c. Accept July 31, 2018 Financial Statements
- d. Accept September Cash Position Report
- e. Accept September Landscape Maintenance Report
- f. Ratify Work Order with Keesen for Median Plant Replacements - \$1,300
- g. Information Items

Mr. Blodgett reported the revised claims are now \$17,780.50 for August.

Upon a motion duly made by Director Mojica, seconded by Director Hoover, and upon a vote, unanimously carried, the Board approved the Consent Agenda as modified.

DISCUSSION AGENDA

Solara
Designs a. Discussion of Fremont Trail Extension on Behalf of DVMD – Kevin Crehan

Mr. Crehan distributed information from the Dove Valley Metropolitan District (DVMD) regarding their Fremont Trail initiative. He reported Phase I is extending Fremont Trail from Lone Tree Creek to Jordan Road. DVMD was awarded a \$50,000 planning grant from Arapahoe County Open Space in 2018 to work on this project. The District has secured funding of approximately \$200,000 from Arapahoe County, \$200,000 from the City of Centennial and \$214,000 from DVMD for a total of \$614,000 to build this trail in 2019. It should be completed by August 2019.

Phase II will extend the trail from Jordan Road along Fremont Avenue through and around the Colorado Storm Parking lot across Cherry Creek to the Cherry Creek Regional Trail.

No planning or design work has been done on Phase II. Parker Jordan Metropolitan District reviewed the project approximately two years ago with Mulhern MRE. At that time the Board put the project on hold until DVMD and others could take the lead on completing Phase I.

Director Burley reported Phase II completion is contingent upon the City of Aurora's cooperation and participation. Other potential partners would be the City of Centennial and Arapahoe County Open Space.

After discussion, the Board authorized Mr. Lambert to contact the City of Aurora regarding their interest in a meeting with all potential partners to discuss Phase II trail work and report back at the October Board meeting.

Maintenance
And
Construction
Projects

a. Stamped Concrete Median Repairs – Review Bids

Mr. Lambert reported no bids were received on the September 13th deadline. He reported Rock & Co. indicated they were too busy to bid. However, a later call from another person at the company stated they may be interested. Chancery had indicated they would not bid, but Mr. Lambert was not sure why.

After discussion, the Board asked Mr. Lambert to contact Chancery, Rock & Co. and the contractor of the City of Centennial used to make repairs to the concrete median on Jordan Road, South of Broncos Parkway and also Chancery who has performed Broncos Parkway median improvements on behalf of the District recently. Mr. Lambert will ask each for an estimated cost and whether or not they would still be willing to proceed in the near future. The Board would still like to accomplish the project. Mr. Lambert will report back at the October Board meeting.

b. Discuss Maintenance of Landscaped Medians

1. Work Order for Mite Application on Junipers - \$148.46

Upon a motion duly made by Director Hoover, seconded by Director Mojica, and upon a vote, unanimously carried, the Board approved the work order for mite application on Junipers for \$148.46.

The Board also directed Mr. Genders and Keesen to complete the Juniper replacements as soon as possible.

Director Mojica reported there are significant weeds in the concrete pavement on the bridge on Jordan Road over Happy Canyon Creek. Ms. McLaughlin will report this to the City of Centennial and Arapahoe County to determine who is responsible for removing the weeds.

c. Review Draft Scope of Median Maintenance Services for 2019

Ms. McLaughlin reviewed with the Board. After discussion, the Board authorized Ms. McLaughlin to finalize the RFP with the changes approved by the Board at tonight's meeting and submit the RFPs to a list of landscape maintenance firms to review at the October Board meeting.

Legal

a. Discussion Regarding Agreement with Selected Stamped Concrete Contractors

Mr. George reported the Board can solicit proposals from contractors for approval in a separate agreement without ads as long as the cost of the work is less than \$60,000. Mr. Lambert reported the cost should be significantly less than this amount.

b. Other

None.

Financial

a. Discuss 2019 Budget

Mr. Collins reported he will have a draft budget for review at the October 16th Board meeting. The deadline for submittal of a draft budget is October 15th.

b. Update on Conservation Trust Funds Usage

Ms. McLaughlin reported she had a conference call with Centennial staff on September 17th. The City of Centennial requested a 45 minute presentation at the October Board meeting regarding potential Conservation Trust Fund projects in PJCOS. The Board agreed to add this agenda item for the October meeting.

Manager's
Items

a. 2019 Budget

1. August 25 – Preliminary 2018 AV Received
2. October 15 – 2019 Draft Budget Filed
3. November 20, 2018 Board Meeting – Public Hearing to Review and Approve 2019 Budget
4. December 15 – Mill Levy Certification

The Board concurred with the schedule.

b. Website Update

Mr. Blodgett reported the website has been updated.

Director's
Items

- a. Update on Dog and Weed Control Issues at PJCOS – Tim Rice, Animal Control Supervisor

Mr. Rice and Mr. Stafford reported on animal control activities within PJCOS since January 1st. Mr. Stafford reported 114 patrols have been conducted. 114 dogs were encountered and only 10 were off leash. This is less than 9%. No citations were issued. Voluntary compliance is being sought. They did not observe any vicious dogs or any significant amount of pet waste in PJCOS.

He reported the schedule of patrols from May through September is 8:00 a.m. to 8:00 p.m., Monday through Saturday, and 8:00 a.m. to 6:00 p.m. on Sunday. This is the schedule for all of the areas patrolled within the entire city.

The Board asked if they could send a patrol at 6:00 a.m. on weekdays and weekend mornings when people are more likely out walking their dog before work and early on the weekends. Mr. Stafford said the current budget does not provide that, but they will consider it for 2019.

Mr. Stafford reported the direct line phone for service is 303-325-8070. The 24-hour complaint line is 303-325-8000, the City of Centennial service line. The website address is www.cas@centennial.gov should they need an email address.

The Board thanked Mr. Stafford and Mr. Rice for their presentation.

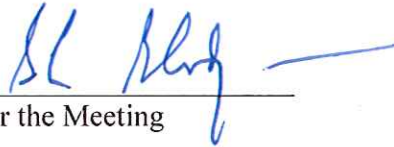
- b. Confirm Quorum for the Next Meeting on October 16, 2018 at 5:00 p.m.

A quorum was confirmed.

Other
Business None.

Adjournment

Upon a motion duly made by Director Hoover, seconded by Director Burley, and upon a vote, unanimously carried, the Board adjourned the meeting at 7:20 p.m.



Secretary for the Meeting