

**MINUTES OF A REGULAR MEETING  
OF THE BOARD OF DIRECTORS OF THE  
PARKER JORDAN METROPOLITAN DISTRICT  
HELD  
MARCH 19, 2019**

A regular meeting of the Board of Directors (the "Board") of the Parker Jordan Metropolitan District (the "District") was held on March 19, 2019 at 5:00 p.m. at CliftonLarsonAllen LLP, located at 8390 E. Crescent Parkway, Suite 300, Greenwood Village, CO 80111.

Attendance      In attendance were Directors:

Mark Hoover; Treasurer  
Troy Burley; Assistant Secretary/Treasurer  
Mike Mojica, Assistant Secretary/Treasurer (via telephone)

Also in attendance were:

Bob Blodgett, Wendi McLaughlin and Kevin Collins,  
CliftonLarsonAllen LLP  
Tom George; Spencer Fane LLP  
Ron Lambert; Mulhern MRE (via telephone)  
Jessica Morrissey and Eric Keesen; BrightView

Call to Order      Director Hoover called the meeting to order at 5:00 p.m. Upon a motion duly made by Director Burley, seconded by Director Mojica, and upon a vote, unanimously carried, the Board designated Director Hoover as acting President of the Board meeting. The Board excused the absence of Directors Lamberton and Pettway.

Pledge of Allegiance      Director Hoover led the Board and the audience in the Pledge of Allegiance.

Declaration of Quorum  
Director Qualifications  
Disclosure Matters      The Board was advised that pursuant to Colorado law, certain disclosures by the Board members may be required prior to taking official action at the meeting. The Board then reviewed the agenda for the meeting, following which each Board member confirmed the contents of any written disclosure previously made of record, stating the fact and summary nature of any matters, as required under Colorado law, to permit official action to be taken at the meeting. Additionally, the Board determined that the participation of members present was necessary to obtain a quorum or otherwise enable the Board to act. The Directors had no undisclosed conflicts concerning the matters on the Agenda.

Consideration of Agenda      The Agenda was approved as submitted.

Public            No public comments.  
Comments

## **CONSENT AGENDA**

The items listed below are a group of items to be acted on with a single motion and vote by the Board to expedite the handling of limited routine matters. The Board has received the information on these matters prior to the meeting. An item may be removed from the Consent Agenda to the Regular Agenda, if desired. Items on the Consent Agenda are then voted on by a single motion, second, and vote by the Board.

- a. Approve Minutes of the February 19, 2019 Regular Meeting
- b. Accept February 2019 Claims Totaling \$18,207.87 and Directors' Fees
- c. Accept March 2019 Cash Position
- d. Accept March Landscape Report
- e. Information Items

Mr. Blodgett reported the cash position report would be reviewed later in the Agenda. He further reported the information items include safety grant information. This information will be discussed later as well as a required municipal advisory disclosure from Mr. Collins.

Upon a motion duly made by Director Hoover, seconded by Director Burley, and upon a vote, unanimously carried, the Board approved the Consent Agenda with the notations above.

## **DISCUSSION AGENDA**

### **7. Discuss Conservation Trust Funds Projects Usage**

- a. Discuss Survey

Ms. McLaughlin distributed copies of the updated Survey Monkey results showing 56 responses. The Board noted that the responses indicated general support for all of the projects. The Board also expressed support for completing all of the projects in 2019, if possible. The Board asked that the City of Centennial be consulted regarding the recommended number of trees, shrubs and native grass seeding which vary by the number planted and the acreage seeded.

- b. Discuss Website Feedback

No report.

- c. Prioritize Projects

Ms. McLaughlin reported that she contacted the City of Centennial regarding the future schedule for consideration of the projects and construction for 2019 but she has not yet received a response.

d. Next Steps

After discussion, the Board authorized CLA to contact the City of Centennial and request a 50% match on all of the projects and their recommendations regarding the number of trees, scrubs and native grass acreage to be seeded. The goal will be to have this information for the April Board meeting for approval and a schedule to proceed with the projects during the Spring/Summer of 2019.

Maintenance  
And  
Construction  
Projects

a. Stamped Concrete Median Repairs – Status Ron Lambert

Mr. Lambert reported the project is complete. He will provide pictures at the next Board meeting for the District website.

b. Landscape Maintenance Report – Jessica Morrissey, BrightView

Ms. Morrissey reviewed her report with the Board. At this time it does not appear any additional winter watering is needed. She will delay turning on the irrigation system as late as possible without sacrificing the health of the plantings in the District medians.

Legal

a. Other

Due to privacy concerns, Mr. George recommended the removal of addresses of residents and others who may attend the Board meetings from meeting Minutes. He indicated that this information is not required for the Minutes. The Board concurred.

Financial

a. Review February 28, 2019 Financial Statements

Mr. Collins reviewed the February 28, 2019 Financial Statements and Cash Position Report with the Board.

After discussion, upon a motion duly made by Director Burley, seconded by Director Hoover, and upon a vote, unanimously carried, the Board accepted the February 28, 2019 Financial Statements and Cash Position Report.

b. Discuss Charles Schwab Statement Form

Mr. Collins reported that completion of the form is necessary in order for CLA to receive Schwab statements monthly. Director Lamberton is currently the only authorized individual on the account assigned to it.

Upon a motion duly made by Director Burley, seconded by Director Hoover, and upon a vote, unanimously carried, the Board approved the Charles Schwab Statement Form.

Manager's  
Items

a. Website Update

Mr. Blodgett reported that all of the Board meeting packets since January, 2018 to present were added to the website, per the direction of the Board at the February 19<sup>th</sup>, 2019 Board meeting.

Ms. McLaughlin reviewed available safety grant funds with the Board. The District has approximately \$2,000 presently available. The use of the funds requires a 50% match from the District.

Mr. George reviewed the list of safety grant ideas in the Board packet. The Board discussed the possibility of a crusher fine trail within the PJCOS, better signage regarding bicycles and directional signage near the future bike station. In addition, the Board suggested adding traffic cones, striping the trail down the middle, additional lighting along the trail and a bike speed sign. Director Hoover recommended consideration of a "Share the Trail" sign or a pedestrians, bicyclists and runners sign.

The Board authorized CLA to discuss these possible uses of safety grant funds with the City of Centennial for PJCOS. The Board stated they wanted to be prudent and not simply spend the money in order to get half of it reimbursed. There may be better projects in the future to use with safety grant funds.

Director's  
Items

a. Confirm Quorum for the Next Meeting on April 16, 2019 at 5:00 p.m.

Director Mojica reported he is probably traveling and will not be able to call into the meeting. The Board confirmed a quorum for April 16, 2019.

Other  
Business

None.

Adjournment

Upon a motion duly made by Director Burley, seconded by Director Hoover, and upon a vote, unanimously carried, the Board adjourned the meeting at 6:05 p.m.

A handwritten signature in blue ink, appearing to read "SL Blady", is written above a horizontal line. The signature is stylized and includes a long horizontal stroke extending to the right.

Secretary for the Meeting