

**MINUTES OF A REGULAR MEETING
OF THE BOARD OF DIRECTORS OF THE
PARKER JORDAN METROPOLITAN DISTRICT
HELD
JULY 16, 2019**

A regular meeting of the Board of Directors (the "Board") of the Parker Jordan Metropolitan District (the "District") was held on July 16, 2019 at 5:00 p.m. at CliftonLarsonAllen LLP, located at 8390 E. Crescent Parkway, Suite 300, Greenwood Village, CO 80111.

Attendance In attendance were Directors:

Bill Lamberton; President
Troy Burley; Assistant Secretary/Treasurer
Mark Hoover; Treasurer
Mike Mojica; Asst. Secretary/Treasurer
Kevin Pettway; Secretary

Also in attendance were:

Bob Blodgett, Wendi McLaughlin, Kevin Collins & Paul Wilson;
CliftonLarsonAllen LLP
Tom George; Spencer Fane LLP
Jessica Morrissey; BrightView

Call to Order Director Lamberton called the meeting to order at 5:00 p.m.

Pledge of
Allegiance Director Pettway led the Board and the audience in the Pledge of Allegiance.

Declaration
of Quorum
Director
Qualifications
Disclosure
Matters The Board was advised that pursuant to Colorado law, certain disclosures by the Board members may be required prior to taking official action at the meeting. The Board then reviewed the agenda for the meeting, following which each Board member confirmed the contents of any written disclosure previously made of record, stating the fact and summary nature of any matters, as required under Colorado law, to permit official action to be taken at the meeting. Additionally, the Board determined that the participation of members present was necessary to obtain a quorum or otherwise enable the Board to act. The Directors had no undisclosed conflicts concerning the matters on the Agenda.

Consideration
of Agenda The Board approved the Agenda as submitted.

Public
Comments None.

CONSENT AGENDA

The items listed below are a group of items to be acted on with a single motion and vote by the Board to expedite the handling of limited routine matters. The Board has received the information on these matters prior to the meeting. An item may be removed from the Consent Agenda to the Regular Agenda, if desired. Items on the Consent Agenda are then voted on by a single motion, second, and vote by the Board.

- a. Approve Minutes of the June 18, 2019 Regular Meeting
- b. Accept June 2019 Claims Totaling \$18,238.57 and Director's Fees
- c. Accept July 2019 Cash Position Report
- d. Information Items

Director Pettway asked that the June claims and July Cash Position Report be removed from the Agenda, as he has not yet had an opportunity to review them. The Board concurred.

Upon a motion duly made by Director Pettway, seconded by Director Burley, and upon a vote, unanimously carried, the Board approved the Consent Agenda as amended with removal of Items b and c.

DISCUSSION AGENDA

7. Discuss Conservation Trust Funds Projects Usage

- a. Other Projects

No discussion.

- b. Schedule

None.

Maintenance
And
Construction
Projects

- a. Update on Broncos Parkway Median Leak – Wendi McLaughlin

Ms. McLaughlin reviewed her report regarding the meeting with ACWWA, Director Lamberton, Mr. Lambert, Mr. Blodgett and herself. ACWWA General Manager, Steve Witter and maintenance staff, Chet Palmer attended for ACWWA.

Director Lambert expressed his frustration that ACWWA is not using common sense and agreeing that the maximum flow from a leak at this meter is 20-30 gallons a minute which for one week is far less than what

the District was billed for and has paid. He asked that Mr. Witter, Mr. Palmer and Mr. Lambert attend the August Board meeting to resolve the issue. The Board asked that CLA and Spencer Fane review the ACWWA Rules and Regulations and determine what the District's recourse is if ACWWA does not agree to waive a substantial portion of the bill that has already been paid.

The Board also asked that CLA prepare a summary of the total usage for all the District medians during 2017, 2018 and 2019 separately for the Broncos Parkway median adjacent to the Broncos Parkway Trailhead. Also, what was the total amount paid to ACCWA for the alleged water use and what was the amount of credit and the net amount paid by the District? This information will be provided prior to the August Board meeting.

b. Landscape Maintenance Report – Jessica Morrissey, BrightView

Ms. Morrissey reviewed her report with the Board. She reported BrightView has reviewed the complaint from Maria Hart Cherry Creek Business Center, regarding the lack of water to the roses and shrub bed within the Fremont and Hinsdale medians. She indicated BrightView found the irrigation system working.

Director Lamberton stated he has reviewed the rose beds and observed that the roses and plants have significantly different heights. This indicates to him that the tubes for irrigation may be pinched for some of the plants and not others. Ms. Morrissey stated her irrigation technician has not found that to be the case. However, they will review the irrigation system again.

Ms. Morrissey further reported she received a complaint regarding ornamental grasses in the median on S. Joplin Court and Broncos Parkway at the Ladera entrance. These are too high and are impeding traffic turning left from this location. BrightView will cut these grasses back.

c. Discuss Separate ACOS Irrigation Meter for Broncos Parkway Trailhead - \$TBD

Ms. Morrissey reported that a sub meter in the Broncos Parkway Median to separately measure water usage for the Broncos Parkway Trailhead and Arapahoe County Open Spaces is \$4,255. The Board questioned this amount. The Board asked that this quote detail be included in the August meeting packet for further discussion.

- d. Consider Approval of Increase in 2019 BrightView Landscape Maintenance Contract for Additional Median Work - \$744

Mr. Blodgett reported the additional median in S. Jordan Road which was not included in the BrightView scope is 3% of the total medians, according to BrightView information. Three percent of their current contract of \$24,800 amounts to \$744.

Upon a motion duly made by Director Burley, seconded by Director Mojica, and upon a vote, unanimously carried, the Board approved an increase in the 2019 BrightView Landscape Maintenance contract for additional median work in the amount of \$744.

- e. Status of PJCOS Projects with City of Centennial

Ms. McLaughlin reviewed Ms. Schneider's update provided today regarding projects out for bid. The bike stations, the trail connection and the pet waste stations are being bid presently. They will be sent to the District this week for approval. The Board asked that pictures and locations of each of the projects be included with the bids.

- f. Status of Live Roof at Broncos Parkway Trailhead

No report.

Legal

- a. Status of IGA with Arapahoe County Regarding CTF Projects in Arapahoe County Open Spaces - \$42,000 (50/50 each)

Mr. George reported that Arapahoe County Open Spaces had minor changes. The final IGA document is in the Board signature folder for signatures.

- b. Approve Resolution Regarding Online Notice of Public Meetings

Mr. Blodgett and Mr. George reviewed the Resolution Regarding Online Notice of Public Meetings. He reported the Legislature changed the statute to allow website posting of District Board meetings effective August 2nd with a 24-hour notice instead of a 72-hour notice.

Upon a motion duly made by Director Pettway, seconded by Director Mojica, and upon a vote, unanimously carried, the Board approved Resolution Regarding Online Notice of Public Meetings and authorized the Broncos Parkway Trailhead as the 24-hour notice location in case the website is not operating prior to the Board meeting.

Financial

- a. Review June 30, 2019 Financial Statements

Mr. Wilson and Mr. Collins reviewed with the Board. Mr. Collins also reviewed the July Cash Position Report. After discussion, upon a motion duly made by Director Pettway, seconded by Director Mojica, and upon a vote, unanimously carried, the Board accepted the June 30, 2019 Financial Statements and July Cash Position Report.

b. Status of 2018 Audit

Mr. Collins reported an extension may be necessary. The audit is due July 31st. There are still some final details between the auditor and CLA to be resolved. He recommended an extension to September 30th just in case the audit is not completed by July 31st. The Board concurred.

Upon a motion duly made by Director Pettway, seconded by Director Mojica, and upon a vote, unanimously carried, the Board approved an extension of the filing of the 2018 Audit to September 30, 2019, if necessary.

c. June 2019 Claims

Director Hoover asked if the ACWWA water bills have been paid with the higher amounts from the leak. Director Lamberton reported Mr. Blodgett recommended the bills be paid so water is not cut off for all the medians. If the District prevails with ACWWA, we will receive an additional reimbursement or credit for prior overpayments. Director Pettway stated he is comfortable approving the claims, subject to his final review.

Upon a motion duly made by Director Mojica, seconded by Director Pettway, and upon a vote, unanimously carried, the Board approved the claims, subject to final review by Board members Pettway, Mojica and Hoover in bill.com.

Manager's
Items

a. Website Update

Mr. Blodgett reported the website is up to date.

b. Other

Mr. Blodgett reminded the Board members of the SDA Conference on September 18-20 in Keystone, Colorado. He reported his office will register any Board members who would like to attend. Director Mojica stated he may attend some of the conference.

Director's
Items

- a. Discuss Cherokee Trail Extension South of Broncos Parkway –
Director Mojica

Director Mojica and Mr. Blodgett reviewed correspondence from Mr. Centennial Public Works Director. Mr. Jeff Dankenbring has agreed to review the right-of-way and extension issues with the Fetters. He will inform the District of his results prior to the August meeting. He stated that it would be up to the City Council to change the name of this section of Cherokee Trail to Fetters Way.

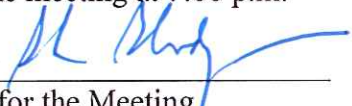
Further discussion at the August meeting.

- b. Confirm Quorum for the Next Meeting on August 20, 2019 at
5:00 p.m.

The Board confirmed a quorum for August 20, 2019.

Adjournment

Director Lamberton adjourned the meeting at 7:00 p.m.



Secretary for the Meeting