

**MINUTES OF A REGULAR MEETING
OF THE BOARD OF DIRECTORS OF THE
PARKER JORDAN METROPOLITAN DISTRICT
HELD
SEPTEMBER 17, 2019**

A regular meeting of the Board of Directors (the "Board") of the Parker Jordan Metropolitan District (the "District") was held on September 17, 2019 at 5:00 p.m. at CliftonLarsonAllen LLP, located at 8390 E. Crescent Parkway, Suite 300, Greenwood Village, CO 80111.

Attendance In attendance were Directors:

Bill Lamberton; President
Troy Burley; Assistant Secretary/Treasurer
Mike Mojica; Asst. Secretary/Treasurer
Kevin Pettway; Secretary (left at 6:00 p.m.)
Mark Hoover; Treasurer

Also in attendance were:

Bob Blodgett, Wendi McLaughlin, Kevin Collins & Paul Wilson;
CliftonLarsonAllen LLP
Tom George; Spencer Fane LLP
Jessica Morrissey; BrightView
Ron Lambert; Mulhern MRE
Jennifer Robinson; 7736 S. Joplin Ct.

Call to Order Director Lamberton called the meeting to order at 5:00 p.m.

Pledge of Allegiance Mr. Lambert led the Board and the audience in the Pledge of Allegiance.

Declaration of Quorum
Director Qualifications
Disclosure Matters The Board was advised that pursuant to Colorado law, certain disclosures by the Board members may be required prior to taking official action at the meeting. The Board then reviewed the agenda for the meeting, following which each Board member confirmed the contents of any written disclosure previously made of record, stating the fact and summary nature of any matters, as required under Colorado law, to permit official action to be taken at the meeting. Additionally, the Board determined that the participation of members present was necessary to obtain a quorum or otherwise enable the Board to act. The Directors had no undisclosed conflicts concerning the matters on the Agenda.

Consideration of Agenda The Board approved the Agenda as submitted.

Public Comments None.

CONSENT AGENDA

The items listed below are a group of items to be acted on with a single motion and vote by the Board to expedite the handling of limited routine matters. The Board has received the information on these matters prior to the meeting. An item may be removed from the Consent Agenda to the Regular Agenda, if desired. Items on the Consent Agenda are then voted on by a single motion, second, and vote by the Board.

- a. Approve Minutes of the August 20, 2019 Regular Meeting
- b. Accept August 2019 Claims Totaling \$23,384.26 and Director's Fees
- c. Accept September 2019 Cash Position Report
- d. Information Items

Upon a motion duly made by Director Hoover, seconded by Director Pettway, and upon a vote, unanimously carried, the Board approved the Consent Agenda.

DISCUSSION AGENDA

Maintenance And Construction Projects

- a. Landscape Maintenance Report – Jessica Morrissey, BrightView

Ms. Morrissey reviewed with the Board. She stated that they are finally starting the Broncos Parkway median enhancement work on Monday. The Board thanked her for her report.

1. Tree Replacements Throughout the District - \$14,769
2. Shrub & Perennial Replacement on Medians Along S. Jordan Road and Hinsdale Drive - \$13,703

After discussion, the Board decided to revisit these work orders in the spring. Mr. Blodgett's office will place on the March 2020 agenda.

- b. Discuss Separate ACOS Irrigation Options for Broncos Parkway Trailhead

Mr. Blodgett stated that ACOS has agreed to reimburse the \$3,854 balance of the irrigation bill. He asked if a future agreement for a 80/20 payment should be set up between the District (20%) and ACOS (80%). Director Lamberton stated the District's share should be no higher than 20%. It was also determined that when the sprinklers are turned on in the spring, ACOS should notify the District and have BrightView be present. Mr.

George will draft an IGA with ACOS regarding the cost sharing for review at the October meeting.

c. Status of PJCOS CTF Projects with the City of Centennial

Ms. McLaughlin and Director Pettway stated the pet waste stations are helping and the weeds look better this year.

d. Status of CTF Projects with ACOS

Upon a motion duly made by Director Pettway, seconded by Director Hoover, and upon a vote, unanimously carried, the Board approved a \$21,000 contribution by the District for a split rail fence adjacent to the Cherry Creek Valley Ecological Park (CCVEP).

e. Discuss Irrigation System for Broncos Parkway Trailhead and PJCOS Trees – Ron Lambert

Mr. Lambert reported the irrigation system for the row of trees adjacent to the Fetters' property was temporary and turned off two years ago. He is still confirming the Broncos Parkway Trailhead irrigation system from the median.

Legal None.

Financial a. Review August 31, 2019 Financial Statements

Mr. Wilson reviewed with the Board. After discussion, upon a motion duly made by Director Mojica, seconded by Director Burley, and upon a vote, unanimously carried, the Board accepted the August 31, 2019 Financial Statements.

Manager's
Items

- a. 2020 Budget Schedule
1. August 25 – Preliminary AV Received
 2. October 15 – 2020 Draft Budget Received by Board
 3. November 19, 2019 Board Meeting – Public Hearing to Review and Approve 2020 Budget
 4. December 15 – Mill Levy Certification

The Board accepted the schedule.

b. Website Update

Mr. Blodgett reported the website is up-to-date.

- c. Cherry Creek Watershed 21st Annual Conference, November 6, 2019

Director Mojica stated he is interested in attending. Mr. Blodgett's office will register him.

Director's
Items

- a. Discuss Cherokee Trail Extension South of Broncos Parkway – Director Mojica

Director Mojica asked if the \$300,000 could be used for the Broncos Parkway median break instead. Director Hoover asked if Mr. Dankenbring's next step costs anything. Director Burley does not want to spend money on anything beyond design approval. The Board suggested inviting Mr. Dankenbring to the next Board meeting. The Board also agreed that subject to no District cost, the City of Centennial (COC) can begin the design process. Director Mojica will respond to the email.

- b. Confirm Quorum for the Next Meeting on October 15, 2019 at 5:00 p.m.

The Board confirmed a quorum for October 15, 2019.

Other

Director Mojica suggested that the Board host a grant for startups in the District. Director George noted that the statute allows it, but he is not sure about the Service Plan. He will check to see if anyone else has an existing plan/policy. This will be placed on the next agenda for discussion.

Adjournment

Director Lamberton adjourned the meeting at 6:47p.m.



Secretary for the Meeting