

**MINUTES OF A REGULAR MEETING  
OF THE BOARD OF DIRECTORS OF THE  
PARKER JORDAN METROPOLITAN DISTRICT  
HELD  
November 19, 2019**

A regular meeting of the Board of Directors (the "Board") of the Parker Jordan Metropolitan District (the "District") was held on November 19, 2019 at 5:00 p.m. at CliftonLarsonAllen LLP, located at 8390 E. Crescent Parkway, Suite 300, Greenwood Village, CO 80111.

Attendance	In attendance were Directors:  Bill Lamberton; President Troy Burley; Assistant Secretary/Treasurer Mike Mojica; Asst. Secretary/Treasurer Kevin Pettway; Secretary Mark Hoover, Treasurer  Also in attendance were:  Bob Blodgett, Wendi McLaughlin, Jerel Sangster & Paul Wilson; CliftonLarsonAllen LLP Tom George; Spencer Fane LLP Jessica Morrissey; BrightView Ron Lambert; Mulhern MRE
Call to Order	Director Lamberton called the meeting to order at 5:00 p.m.
Pledge of Allegiance	Director Lamberton led the Board and the audience in the Pledge of Allegiance.
Declaration of Quorum Director Qualifications Disclosure Matters	The Board was advised that pursuant to Colorado law, certain disclosures by the Board members may be required prior to taking official action at the meeting. The Board then reviewed the agenda for the meeting, following which each Board member confirmed the contents of any written disclosure previously made of record, stating the fact and summary nature of any matters, as required under Colorado law, to permit official action to be taken at the meeting. Additionally, the Board determined that the participation of members present was necessary to obtain a quorum or otherwise enable the Board to act. The Directors had no undisclosed conflicts concerning the matters on the Agenda.
Consideration of Agenda	The Board approved the Agenda as submitted.
Public Comments	None.

## CONSENT AGENDA

The items listed below are a group of items to be acted on with a single motion and vote by the Board to expedite the handling of limited routine matters. The Board has received the information on these matters prior to the meeting. An item may be removed from the Consent Agenda to the Regular Agenda, if desired. Items on the Consent Agenda are then voted on by a single motion, second, and vote by the Board.

- a. Approve Minutes of the October 15, 2019 Regular Meeting
- b. Approve October 2019 Claims Totaling \$14,295.26 and Directors' Fees
- c. Accept October 31, 2019 Financial Statements
- d. Accept November 2019 Cash Position Report
- e. Approve 2020 Annual Administrative Matters Resolution
- f. Approve CORA Resolution
- g. Approve Data Privacy Resolution
- h. Approve May 5, 2020 Director's Election Resolution
- i. Accept Simmons & Wheeler Letter Declining 2019 Audit
- j. Approve 2020 Insurance Policy
- k. Information Items

Item 6j was tabled.

Upon a motion duly made by Director Pettway, seconded by Director Burley, and upon a vote, unanimously carried, the Board approved the Consent Agenda as amended with the removal of Item 6j.

## DISCUSSION AGENDA

Maintenance  
And  
Construction  
Projects

- a. Landscape Maintenance Report – Jessica Morrissey, BrightView Work Orders
  1. 2020 Plant Health Care Plan for Median Beds - \$5,870
  2. Tree Removal and Replacements Throughout District - \$17,487
  3. Winter Watering for Medians along Jordan Rd & Broncos Pkwy- \$13,660

Ms. Morrissey reviewed with the Board. She noted that the daylilies would be trimmed in the coming weeks. She also reported that the winter water budget is being used to provide water to the new median improvements in the Broncos Parkway median between Jordan Rd. and Jamison.

Work Order items 1 & 2 were tabled for a later date. Director Lamberton authorized winter watering of medians based on appropriate thresholds of moisture and recommendations from Brightview subject to final approval from Mr. Blodgett.

- b. Consider Approval of 2020 Landscape Services Agreement - \$26,340

After discussion, the Board requested that Ms. Morrissey make adjustments to the 2020 Landscape Services Agreement. The Board will review the scope again in December.

- c. Status of PJCOS CTF Projects with the City of Centennial

Mr. Wilson reviewed the report provided by the City of Centennial.

- d. Status of CTF Projects with ACOS

Mr. Wilson reviewed the report provided by ACOS.

Legal

- a. Review Cost Sharing IGA with ACOS Regarding Broncos Parkway Median Irrigation Usage

Mr. George reported he will send a draft agreement to the County and report at the December meeting.

- b. Discuss District Participation Grants for 'Start Up' Businesses

After some discussion, it was decided that Director Mojica will draft the grant for 'Start Up' businesses, to be reviewed in January.

Financial

- a. Conduct Public hearing to Consider Amending 2019 Budget; Consider Adoption of Resolution to Amend 2019 Budget, if necessary

It was not needed.

- b. Conduct Public Hearing to Consider Adoption of 2020 Budget, Appropriate Expenditures and Certify Mill Levies; Consider Adoption of 2020 Budget, Appropriate Expenditures and Certify Mill Levies

Director Lamberton opened the public hearing at 6:27 p.m. The public hearing was closed at 6:41 p.m.

Upon a motion duly made by Director Mojica, seconded by Director Burley and upon a vote, unanimously carried, the Board approved Adopting the 2020 Budget, Appropriate Expenditures and Certify Mill Levies totaling 19.633.

Manager's  
Items

a. Website Update

Ms. McLaughlin reported the website is up-to-date including the District's online posting resolution, the notice and the agenda for tonight's November 19<sup>th</sup> meeting.

Director's  
Items

a. Update on Potential Broncos Parkway Median Break at Broncos Parkway Trailhead and Tagawa Access Road – Mike Mojica

Mr. Dakenbring confirmed that the city can use the \$300,000 from the District on a project not limited to extending Cherokee Trail so long as the Board approves.

Upon a motion duly made by Director Mojica, seconded by Director Hoover, and upon a vote, unanimously carried, the Board approved funds from the Cherokee Trail Extension to be used on the Median Break at Broncos Parkway Trailhead and Tagawa Access Road.

b. Confirm Quorum for the Next Meeting on December 9, 2019 at 4:00 p.m. prior to Holiday Dinner at Del Frisco's

A quorum was confirmed.

Adjournment Director Lamberton adjourned the meeting at 7:10 p.m.



Secretary for the Meeting