

**MINUTES OF A REGULAR MEETING  
OF THE BOARD OF DIRECTORS OF THE  
PARKER JORDAN METROPOLITAN DISTRICT  
HELD  
JANUARY 21, 2020**

A regular meeting of the Board of Directors (the "Board") of the Parker Jordan Metropolitan District (the "District") was held on January 21, 2020 at 5:00 p.m. at CliftonLarsonAllen LLP, located at 8390 E. Crescent Parkway, Suite 300, Greenwood Village, CO 80111.

Attendance      In attendance were Directors:

Bill Lamberton; President (via phone)  
Kevin Pettway; Secretary  
Mark Hoover; Treasurer  
Troy Burley; Assistant Secretary/Treasurer  
Mike Mojica; Assistant Secretary/Treasurer

Also in attendance were:

Bob Blodgett & Paul Wilson;  
CliftonLarsonAllen LLP  
Tom George; Spencer Fane LLP  
Eric Keesen; Brightview  
Aiden Park; 7371 S. Mobile Street  
Ashlynn Mofit, Zeak & Anthony Knapp, Tristan, Jaden & Hayden;  
Red Hawk Ridge Elementary Students  
Jennifer Lemoine; Teacher @ Red Hawk Ridge Elementary

Call to Order      Director Pettway called the meeting to order at 5:00 p.m.

The Board elected Director Pettway as acting President of the Board meeting since Director Lamberton was participating by phone.

Pledge of Allegiance      Director Mojica led the Board and the audience in the Pledge of Allegiance.

Declaration of Quorum  
Director Qualifications  
Disclosure Matters      The Board was advised that pursuant to Colorado law, certain disclosures by the Board members may be required prior to taking official action at the meeting. The Board then reviewed the agenda for the meeting, following which each Board member confirmed the contents of any written disclosure previously made of record, stating the fact and summary nature of any matters, as required under Colorado law, to permit official action to be taken at the meeting. Additionally, the Board determined that the participation of members present was necessary to obtain a quorum or otherwise enable the Board to act. The Directors had no undisclosed conflicts concerning the matters on the Agenda.

Consideration of Agenda Upon a motion duly made by Director Hoover, seconded by director Mojica, and upon a vote, unanimously carried, the Board approved the Agenda as submitted.

Public Comments None.

## CONSENT AGENDA

The items listed below are a group of items to be acted on with a single motion and vote by the Board to expedite the handling of limited routine matters. The Board has received the information on these matters prior to the meeting. An item may be removed from the Consent Agenda to the Regular Agenda, if desired. Items on the Consent Agenda are then voted on by a single motion, second, and vote by the Board.

- a. Approve Minutes of the December 9, 2019 Regular Meeting
- b. Approve December 2019 Claims Totaling \$19,006.92 and Directors' Fees
- c. Accept January 2020 Cash Position Report
- d. Confirm Designated Posting Location as Required by Sec.24-6-402(2)(c)(1), C.R.S.: the Cherry Creek Valley Ecological Park Bathroom
- e. Approve 2020 Insurance Policy
- f. Information Items

Director Pettway asked that item B, the December claims be removed from the agenda. The Board concurred.

Mr. Blodgett reported that CLA will work with Brightview to add controllers and valve boxes to the District property insurance section of their new policy.

Upon a motion duly made by Director Mojica, seconded by Director Hoover, and upon a vote, unanimously carried, the Board approved the Consent Agenda as amended.

## DISCUSSION AGENDA

Maintenance  
and Construction  
Projects

- a. Landscape Maintenance Report – Eric Keesen, BrightView

Mr. Keesen reviewed his report with the Board. The Board accepted the report.

Upon a motion duly made by Director Mojica, seconded by Director Burley, and upon a vote, unanimously carried, the Board authorized Mr.

Keesen to prepare the work order for mite mitigation and submit it to Director Lamberton and Mr. Blodgett for review and approval prior to the February meeting.

1. Work Order – Winter Watering - \$850

Upon a motion duly made by director Mojica, seconded by Director Burley, and upon a vote, unanimously carried, the Board approved the winter watering work order and authorized CLA to approve another work order for winter watering within the next two weeks if the dry conditions persist prior to the February Board meeting.

- b. Update on City of Centennial CTF Projects
- c. Update on Arapahoe County Open Spaces CTF Projects

Mr. Wilson reviewed the City of Centennial and Arapahoe County Open Spaces CTF project reports. After discussion the Board accepted the reports.

- d. Update on Broncos Parkway Median Irrigation System – Ron Lambert

Deferred to the February meeting.

Legal

- a. Review and Consider Approval of Cost Sharing IGA with ACOS Regarding Broncos Parkway Median Irrigation Usage

Mr. George reported Arapahoe County Open Spaces is reviewing the agreement. He informed them that the District would like to approve it at the February Board meeting.

- b. Directors Election Update

Mr. George reported the Board members may obtain self-nomination forms from his office. These are due by the end of February.

Financial

- a. Approve December 31, 2019 Financial Statements

Mr. Wilson reviewed with the Board. Mr. Wilson reported he is reviewing the possibility of paying off the 2012 A Bonds by the end of 2020. This may be possible by utilizing some of the general fund reserve. They will provide a further report at the February meeting. After discussion, upon a motion duly made by Director Burley, seconded by Director Mojica, and upon a vote, unanimously carried, the Board accepted the December 31, 2019 Financial Statements.

Director Pettway asked questions regarding several of the claims. Mr. Blodgett recommended removal of the Geolens claim for \$156 as the District is not currently using the service. The Board concurred. Mr. Blodgett will follow up with Geolens.

Upon a motion duly made by Director Hoover, seconded by Director Mojica, and upon a vote, unanimously carried, the Board approved the December claims totaling \$19,006.92 plus director fees, and without \$156 for Geolens.

Manager's  
Items

a. Website Update

Director Mojica noted that Keesen is still listed as the landscape contractor instead of Brightview on the services page. Mr. Blodgett will make this correction.

Director's  
Items

a. Discuss Grants for "Start-Up" Businesses

Director Mojica distributed a draft outline of possible Start-Up grants that the District could award to small businesses and owners within the District. The Board discussed issues such as the size of the business, the length of time it has been in operation, whether the owner lives in the District or the business or both, the amount of the grant, and reporting periods to the District after the grant is awarded.

Director Mojica recommended that the grant information, once finalized, be distributed to residents and businesses in the District by Boy Scouts with flyers and through the use of Nextdoor. The website also should be utilized. The Board tentatively decided on a maximum grant amount of \$5,000.

After further discussion, the Board authorized Mr. George to spend approximately two hours preparing a further revised draft of this potential program which will be reviewed at the February Board meeting.

b. Discuss Potential Projects for RHRES – Director Mojica

Director Mojica introduced students and parents from Redhawk Ridge Elementary School to present the Ball Over and Under the Fence powerpoint. Students Triston, Hayden and Jaden presented the powerpoint to the Board. They reported continuing problems in utilizing soccer balls on the playfield because they regularly roll under the fence and occasionally over the fence into the swamp west of the school playground. They recommended the purchase of wire fencing to be installed on the inside of the split rail fence along with installation by the Cherry Creek School District staff for a total cost of \$786. After

discussion, upon a motion by Director Hoover, seconded by Director Burley, and upon a vote, unanimously carried, the Board approved a net not-to-exceed \$1,200, for installation and contingency funds, if needed by the school. Ms. Lemoine will send Mr. Blodgett an invoice.

The Board and consultants applauded the students and their parents for their initiative and very professional presentation regarding a problem at the school with a recommended solution.

- c. Discuss 2020 Goals (2019 Statement of Purpose & Mission Statement enclosed)

Upon a motion by Director Pettway, seconded by Director Hoover, and upon a vote, unanimously carried, the Board approved the 2020 goals with no changes to those in 2019. Mr. Blodgett will change the date, obtain Director Lamberton's signature, and update the website.

- d. Confirm Quorum for Next meeting February 18, 2020 at 5:00 p.m.

Director Mojica reported that he will be out of town and will call in to the next meeting. A quorum was confirmed.

Adjournment Director Pettway adjourned the meeting at 7:05 p.m.

  
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Secretary for the Meeting