

**MINUTES OF A REGULAR MEETING
OF THE BOARD OF DIRECTORS OF THE
PARKER JORDAN METROPOLITAN DISTRICT
HELD
February 18, 2020**

A regular meeting of the Board of Directors (the "Board") of the Parker Jordan Metropolitan District (the "District") was held on February 18, 2020 at 5:00 p.m. at CliftonLarsonAllen LLP, located at 8390 E. Crescent Parkway, Suite 300, Greenwood Village, CO 80111.

Attendance In attendance were Directors:

Bill Lamberton; President
Kevin Pettway; Secretary
Mark Hoover; Treasurer
Troy Burley; Assistant Secretary/Treasurer
Mike Mojica; Assistant Secretary/Treasurer

Also in attendance were:

Bob Blodgett, Kevin Collins, Jerel Sangster & Cathee Sutton;
CliftonLarsonAllen LLP
Tom George; Spencer Fane LLP
Eric Keesen; Brightview
Ron Lambert; Mulhern MRE

Call to Order Director Lamberton called the meeting to order at 5:00 p.m.

Pledge of Allegiance Mr. George led the Board and the audience in the Pledge of Allegiance.

Declaration of Quorum
Director Qualifications
Disclosure Matters The Board was advised that pursuant to Colorado law, certain disclosures by the Board members may be required prior to taking official action at the meeting. The Board then reviewed the agenda for the meeting, following which each Board member confirmed the contents of any written disclosure previously made of record, stating the fact and summary nature of any matters, as required under Colorado law, to permit official action to be taken at the meeting. Additionally, the Board determined that the participation of members present was necessary to obtain a quorum or otherwise enable the Board to act. The Directors had no undisclosed conflicts concerning the matters on the Agenda.

Consideration of Agenda Director Pettway requested the January 2020 Claims be removed from the consent agenda to be added to the regular agenda for discussion. Upon a motion duly made by Director Mojica, seconded by director Pettway, and upon a vote, unanimously carried, the Board approved the Agenda as amended.

Public Comments None.

CONSENT AGENDA

The items listed below are a group of items to be acted on with a single motion and vote by the Board to expedite the handling of limited routine matters. The Board has received the information on these matters prior to the meeting. An item may be removed from the Consent Agenda to the Regular Agenda, if desired. Items on the Consent Agenda are then voted on by a single motion, second, and vote by the Board.

- a. Approve Minutes of the January 21, 2020 Regular Meeting
- b. Approve January 2020 Claims Totaling \$15,546.06 and Directors' Fees
- c. Accept January 2020 Cash Position Report
- d. Information Items

Director Pettway asked that item B, the January claims be removed from the agenda. The Board concurred.

Upon a motion duly made by Director Mojica, seconded by Director Pettway, and upon a vote, unanimously carried, the Board approved the Consent Agenda as amended

DISCUSSION AGENDA

Maintenance
and Construction
Projects

- a. Landscape Maintenance Report – Eric Keesen, BrightView

Mr. Keesen reported to the Board that high snow accumulation has delayed some work but maintenance will still be completed prior to the end of the month. Mr. Keesen also suggested an on-site meeting. A landscape tour date was set for March 26, 2020 at 5:00 p.m. at the Broncos Parkway trailhead. A special meeting notice will also be posted.

- b. Update on City of Centennial CTF Projects
- c. Update on Arapahoe County Open Spaces CTF Projects

Mr. Blodgett reviewed the City of Centennial and Arapahoe County Open Spaces CTF project reports. After discussion the Board accepted the reports.

- d. Update on Broncos Parkway Median Irrigation System – Ron Lambert

Mr. Lambert provided handouts of the irrigation system for Broncos Parkway Trailhead. Mr. Lambert suggested the Board & consultants inspect the median irrigation system together to better understand which valves are active and where they operate.

Legal

- a. Review and Consider Approval of Cost Sharing IGA with ACOS Regarding Broncos Parkway Median Irrigation Usage

This item was tabled for approval at the March meeting. No feedback yet from ACOS.

- b. Review Draft Guidelines for Business Start Up Grants

The Board discussed eligibility requirements for the grant identifying small businesses and non-profits within the District's boundaries. The Board also established a deadline of June 1st, 2020 at 5:00 p.m. to submit applications to Mr. Blodgett. Upon a motion duly made by Director Mojica, seconded by Director Pettway, and upon a vote, unanimously carried, the board approved the Draft Guidelines for Business Start Up Grants subject to final revisions by Mr. George.

Financial

- a. Review January 31, 2020 Financial Statements

Mr. Collins reviewed with the Board. Director Lambertson asked about the possibility of the District paying off all debt prior to 2022. Mr. Collins reported that the District would be able to pay off all debt in 2022 with an increase of 5-6 Mills in 2021 and 2022. If the Mills remain the same the District will be able to pay off all debt in 2023. The consensus was not to increase the mill levy in 2021 and 2022. The Board will finalize the decision at the April meeting. After discussion, upon a motion duly made by Director Burley, seconded by Director Mojica, and upon a vote, unanimously carried, the Board accepted the January 31, 2020 Financial Statements.

b. January 2020 Claims Totaling \$15,546.06 and Directors' Fees

Director Pettway asked questions regarding the cost of the back flow prevention device inspection by Arapahoe County Water and Waste Water Authority. Mr. Blodgett stated that management would determine if Brightview can perform the inspections. Upon a motion duly made by Director Pettway, seconded by Director Mojica, and upon a vote, unanimously carried, the Board approved the January 2020 Claims Totaling \$15,546.06 and Directors' Fees.

Manager's
Items

a. Website Update

Mr. Blodgett reviewed the 2019 statistical summary with the Board. The Board requested additional information regarding visits and hits.

Directors
Items

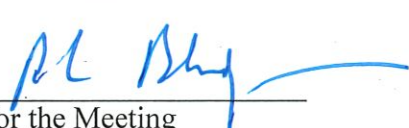
- a. City of Centennial State of Our City Luncheon – Wednesday, April 15, 2020 from 11:00 a.m. – 1:00 p.m. at Embassy Suites Hotel, 10250 E. Costilla Avenue, Centennial.

Mr. Blodgett reported to the Board that there are 10 seats for the District at the District's purchased table.

- a. Confirm Quorum for Next Meeting March 17, 2020 at 5:00 p.m.

Director Lamberton reported that he would be traveling and would miss the next meeting. A quorum was confirmed.

Adjournment Director Lamberton adjourned the meeting at 6:50 p.m.


Secretary for the Meeting