

**MINUTES OF A REGULAR MEETING  
OF THE BOARD OF DIRECTORS OF THE  
PARKER JORDAN METROPOLITAN DISTRICT  
HELD  
MARCH 17, 2020**

A regular meeting of the Board of Directors (the "Board") of the Parker Jordan Metropolitan District (the "District") was held on March 17, 2020 at 5:00 p.m. at CliftonLarsonAllen LLP, located at 8390 E. Crescent Parkway, Suite 300, Greenwood Village, CO 80111.

Attendance      In attendance were Directors:

Kevin Pettway; Secretary (via telephone)  
Mark Hoover; Treasurer (via telephone)  
Troy Burley; Assistant Secretary/Treasurer (via telephone)  
Mike Mojica; Assistant Secretary/Treasurer

Also in attendance were:

Bob Blodgett, Jerel Sangster & Cathee Sutton; CliftonLarsonAllen LLP  
Tom George; Spencer Fane LLP (via telephone)  
Eric Keesen; Brightview (via telephone)  
Ron Lambert; Mulhern MRE (via telephone)  
Julie Christman; Resident (via telephone)

Call to Order      Director Pettway called the meeting to order at 5:00 p.m. Upon a motion duly made by Director Hoover, seconded by Director Mojica, and, upon a vote, unanimously carried, the Board appointed Director Pettway as acting President of the Board meeting and excused the absence of Director Lamberton.

Pledge of Allegiance      Director Mojica led the Board and the audience in the Pledge of Allegiance.

Declaration of Quorum  
Director Qualifications  
Disclosure Matters      The Board was advised that pursuant to Colorado law, certain disclosures by the Board members may be required prior to taking official action at the meeting. The Board then reviewed the agenda for the meeting, following which each Board member confirmed the contents of any written disclosure previously made of record, stating the fact and summary nature of any matters, as required under Colorado law, to permit official action to be taken at the meeting. Additionally, the Board determined that the participation of members present was necessary to obtain a quorum or otherwise enable the Board to act. The Directors had no undisclosed conflicts concerning the matters on the Agenda.

Consideration of Agenda Upon a motion duly made by Director Pettway, seconded by director Mojica, and upon a vote, unanimously carried, the Board approved the Agenda.

Public Comments Ms. Christman asked the Board about the status of the other two median bed improvement projects in the Broncos Parkway median that were tabled in May 2019. She recommended these proceed as well. The Board agreed to review these with Brightview at the April meeting.

Director Pettway noted the tree replacements in the Broncos Parkway median and perennial shrub and plant replacements in the Jordan and Hinsdale medians are on the agenda tonight for review.

## CONSENT AGENDA

The items listed below are a group of items to be acted on with a single motion and vote by the Board to expedite the handling of limited routine matters. The Board has received the information on these matters prior to the meeting. An item may be removed from the Consent Agenda to the Regular Agenda, if desired. Items on the Consent Agenda are then voted on by a single motion, second, and vote by the Board.

- a. Approve Minutes of the February 18, 2020 Regular Meeting
- b. Approve February 2020 Claims Totaling \$14,073.61 and Directors' Fees
- c. Accept March 2020 Cash Position Report
- d. Information Items

Upon a motion duly made by Director Mojica, seconded by Director Hoover, and upon a vote, unanimously carried, the Board approved the Consent Agenda.

## DISCUSSION AGENDA

### Maintenance and Construction Projects

- a. Landscape Maintenance Report – Eric Keesen, BrightView

Mr. Keesen reviewed the March Landscape Maintenance Report with the Board. The Board accepted the report.

#### 1. Work Orders

- a. Shrub & Perennial Replacements on Medians Along S. Jordan Rd. & E. Hinsdale Drive - \$13,703

Mr. Keesen reviewed the work order for shrub and perennial replacements with the Board. Upon a motion duly made by Director Burley, seconded by Director Mojica, and upon a vote, unanimously carried, the Board approved the work order, subject to final review and approval by Director Lamberton.

b. Tree Removal & Replacements Throughout District - \$17,487

Director Mojica noted at least three of the trees are in a location in the Broncos Parkway median which the City of Centennial is going to cut in order to improve access to the Tagawa Gardens.

Upon a motion duly made by Director Burley, seconded by Director Mojica, and upon a motion unanimously carried, the Board approved the tree removal and replacement of trees throughout the District, subject to final review and approval by Director Lamberton and coordination with the City of Centennial regarding any trees that will be removed with the median cut project.

c. Winter Water for March 2020 - \$850

Mr. Keesen reported additional winter water may be needed if there is not sufficient moisture in the remaining snow storms in March or April.

Upon a motion duly made by Director Mojica, seconded by Director Burley, and upon a motion unanimously carried, the Board approved the work order if there is not sufficient moisture in the beds, subject to review by Mr. Blodgett and Director Lamberton for final approval.

## 2. Citizen's Request of Median Status

Ms. Christman previously discussed the median status under Public Comments.

## 3. Parker Jordan Centennial Open Space Dog Issues

Director Pettway reported the City Animal Control seems to be doing a decent job overall. The situation is somewhat improved. Director Mojica reported there are still many owners not picking up after their dogs, however. Directors Pettway and Mojica will try and take videos

or pictures of the problems and send those to the City in the future.

b. Update on City of Centennial CTF Projects

Ms. Sutton reported there have been no changes to the City of Centennial CTF Projects since the last Board meeting.

c. Update on Arapahoe County Open Spaces CTF Projects

Ms. Sutton reported there have been no changes to the Arapahoe County Open Spaces CTF Projects since the last Board meeting.

d. Discuss Future CTF Projects

Mr. Blodgett reported both the City and County are willing to meet with the district and discuss future coordination projects. He suggested a tour with the Board of Parker Jordan Centennial Open Space and also along the Cherry Creek corridor for future City or County eligible projects.

e. Update on Broncos Parkway Median Irrigation System – Ron Lambert

Mr. Lambert reported he is coordinating with Mr. Crabb from Arapahoe County Open Spaces. They will set a meeting in the near future with the District, Brightview and Arapahoe County Open Spaces to review the median irrigation system and the system within the Broncos Parkway Trailhead. This information will be needed for the IGA with Arapahoe County Open Spaces regarding reimbursement of irrigation costs for the trailhead.

f. Other

Director Mojica reported a broken pipe sticking up out of the ground at the southeast corner of Otero and Jordan Road. This pipe has damaged bike tires and other tires and needs to be repaired. CLA will report this to Arapahoe County and the City of Centennial.

Legal

a. Review and Consider Approval of Cost Sharing IGA with ACOS Regarding Broncos Parkway Median Irrigation Usage

Mr. George recommended tabling this agreement until the April meeting. Neither he nor Mr. Blodgett have received comments from Arapahoe County Open Spaces. They recommended the District bill Arapahoe County Open Spaces for 80% of any irrigation water used prior to the agreement being executed. It is possible the system turn on is mid to late April.

b. Status of Business Non Profit Grants Mailing

Mr. Sangster distributed copies of a flyer which provides a summary of the grant program and will be included in the next ACWWA water bill cycle as well as being sent to HOA's and the Cherry Creek business center. Director Mojica reported the Boy Scouts may be able to assist in distributing the flyer, depending on guidance related to the COVID-19 issues.

c. Update on May 5, 2020 Director's Election

Mr. George reported the election was cancelled. Directors Hoover, Burley and Mojica will be sworn in for new three-year terms at the May Board meeting.

Financial

a. Review February 29, 2020 Financial Statements

Ms. Sutton reviewed with the Board. Upon a motion duly made by Director Mojica, seconded by Director Burley, and upon a vote, unanimously carried, the Board accepted the February 29, 2020 Financial Statements.

Manager's  
Items

a. Website Update

Mr. Blodgett reviewed a summary of the hits and visits to the District website during 2019 as provided by Mr. Nearing.

b. Other

None.

Directors  
Items

- a. City of Centennial State of Our City Luncheon – Wednesday, April 15, 2020 from 11:00 a.m. – 1:00 p.m. at Embassy Suites Hotel, 10250 E. Costilla Avenue, Centennial.

Mr. Blodgett reported the City has postponed this event until later in the year due to the COVID-19 issues.

- b. Median Tour – Meet at Broncos Parkway Trailhead on March 26<sup>th</sup> at 5:00 p.m.

The Board confirmed the median tour for March 26, 2020 at 5:00 p.m. The Board and consultants will meet at the Broncos Parkway Trailhead. Arapahoe County Open Spaces will also be invited.

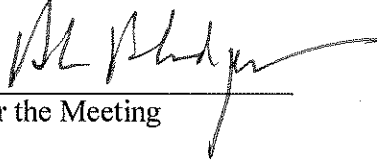
- c. Approve Special Meeting Notice for March 26, 2020, 5:00 p.m., if needed

Upon a motion duly made by Director Mojica, seconded by Director Hoover, and upon a vote, unanimously carried, the Board called a special meeting for March 26, 2020 at 5:00 p.m. at the Broncos Parkway Trailhead.

- d. Confirm Quorum for Next Meeting April 21, 2020 at 5:00 p.m.

A quorum was confirmed.

Adjournment Director Pettway adjourned the meeting at 6:20 p.m.

  
Secretary for the Meeting