

**MINUTES OF A SPECIAL MEETING OF  
THE BOARD OF DIRECTORS OF THE  
PARKER JORDAN METROPOLITAN DISTRICT  
HELD  
SEPTEMBER 15, 2020**

A special meeting of the Board of Directors (the “Board”) of the Parker Jordan Metropolitan District (the “District”) was held on September 15, 2020 at 5:00 p.m.

**\*NOTE: given current events and current advice and directives from local, state and federal jurisdictions related to COVID-19, this meeting was held via Microsoft TEAMS.**

Join Microsoft Teams Meeting

[https://teams.microsoft.com/l/meetup-join/19%3ameeting\\_MWUwODIlMzEtZWFlMC00M2RkLWE5MzAtZmQyZGJlNzY2MmY1%40thread.v2/0?context=%7b%22Tid%22%3a%224aaa468e-93ba-4ee3-ab9f-6a247aa3ade0%22%2c%22Oid%22%3a%22d42bab28-fbd8-4e65-a395-965cf9ef152f%22%7d](https://teams.microsoft.com/l/meetup-join/19%3ameeting_MWUwODIlMzEtZWFlMC00M2RkLWE5MzAtZmQyZGJlNzY2MmY1%40thread.v2/0?context=%7b%22Tid%22%3a%224aaa468e-93ba-4ee3-ab9f-6a247aa3ade0%22%2c%22Oid%22%3a%22d42bab28-fbd8-4e65-a395-965cf9ef152f%22%7d)

+1 720-547-5281 United States, Denver (Toll)

Conference ID: 200 577 066#

Attendance In attendance via Microsoft TEAMS were Directors:

Bill Lamberton; President  
Kevin Pettway; Secretary  
Mark Hoover; Treasurer  
Troy Burley; Assistant Secretary/Treasurer  
Mike Mojica; Assistant Secretary/Treasurer

Also in attendance via Microsoft TEAMS:

Bob Blodgett, Josh Miller, Andrew Williams, Kevin Collins & Paul Wilson; CliftonLarsonAllen LLP  
Tom George; Spencer Fane LLP  
Eric Keesen & Jeff Kyzer; Brightview  
Casey Davenhill; Cherry Creek Stewardship Partners  
Ron Lambert; Mulhern MRE

Call to Order Director Lamberton called the meeting to order at 5:08 p.m.

Pledge of Allegiance Director Mojica led the Board and the audience in the Pledge of Allegiance.

Declaration of Quorum Director Qualifications The Board was advised that pursuant to Colorado law, certain disclosures by the Board members may be required prior to taking official action at the meeting. The Board then reviewed the agenda for the meeting, following which each Board member confirmed the

Disclosure Matters contents of any written disclosure previously made of record, stating the fact and summary nature of any matters, as required under Colorado law, to permit official action to be taken at the meeting. Additionally, the Board determined that the participation of members present was necessary to obtain a quorum or otherwise enable the Board to act. The Directors had no undisclosed conflicts concerning the matters on the Agenda.

Consideration of Agenda The Board approved the agenda as submitted.

Public Comments None.

## CONSENT AGENDA

The items listed below are a group of items to be acted on with a single motion and vote by the Board to expedite the handling of limited routine matters. The Board has received the information on these matters prior to the meeting. An item may be removed from the Consent Agenda to the Regular Agenda, if desired. Items on the Consent Agenda are then voted on by a single motion, second, and vote by the Board.

- a. Approve Minutes of the August 18, 2020 Special Meeting
- b. Approve August 2020 Claims Totaling \$293,635.61 and Directors' Fees
- c. Accept September 2020 Cash Position Report
- d. Ratify City of Centennial Additional Recommended projects in PJCOS
- e. Information Items
- f. Ladera HOA Response Regarding Meeting

Upon a motion duly made by Director Mojica, seconded by Director Hoover, and upon a vote, unanimously carried, the Board approved the Consent Agenda as presented.

## DISCUSSION AGENDA

Maintenance  
and Construction  
Projects

- a. Landscape Maintenance Report – Eric Keesen & Jeff Kyzer, BrightView

Mr. Kyzer reviewed the report with the Board. He noted the dead plant material has been removed and perennials have been installed. The dead trees and shrubs have also been removed. Additional watering was done when the new plantings were put in. They are performing site visits once or twice a week.

Mr. Kyzer reported a stop and waste valve needs to be replaced. He does

not yet have a cost estimate. After discussion, the Board authorized Mr. Blodgett and Director Lamberton to review and approve prior to the October Board meeting when received.

After discussion, the Board accepted the report.

b. Update on City of Centennial CTF Projects

Mr. Miller provided an overview stating that new signs and dog stations have been installed by the City of Centennial (COC).

Mr. Blodgett reported he discussed with Ms. Schneider. The present IGA expires December 31, 2020. He and Mr. Miller will discuss potential future projects with the City and schedule for the October or November Board meeting for discussion.

c. Update on Arapahoe County Open Spaces CTF Projects

Mr. Wilson reported he has not heard back from Mr. Poole. They have been sending invoices and have received payment for one, but two invoices are still outstanding.

d. Discuss 2021 Potential CTF Projects

No further updates.

Legal

a. Status of Cost Sharing IGA with ACOS Regarding Broncos Parkway Trailhead Irrigation Usage (ACOS – 80% and PJMD – 20%)

Mr. George reported Mr. Poole indicated the IGA still has not been presented to the Board of County Commissioners for approval yet. This will likely take 6 to 8 weeks.

b. Other

None.

Financial

a. Review August 31, 2020 Financial Statements

Mr. Wilson reviewed with the Board. The Board accepted the August 31, 2020 Financial Statements.

Manager's  
Items

a. Cherry Creek Stewardship Conference Participation Request

Ms. Davenport provided an overview of the request to the Board to attend and become a sponsor of the event for a \$300 donation.

Director Lamberton recommended the donation of \$300, and the Board concurred. Upon a motion duly made by Director Mojica, seconded by Director Burly and upon a vote, unanimously carried, the Board approved the \$300 donation to the Cherry Creek Stewardship Partners.

b. Website Update

1. Debt Retirement Information Added to Financial Page

Mr. Blodgett noted this has been added to the website. The website is up-to-date.

c. 2021 Budget Schedule

1. October 20, 2020 Meeting – Review 2021 Draft Budget
2. November 17, 2020 – Public Hearing to Review and Approve 2021 Budget

Mr. Blodgett reviewed the schedule with the Board.

Directors  
Items

a. Update on Centennial Rotary Club Presentation – Director Lamberton

Director Lamberton provided an overview of the presentation and asked for Board and staff to attend the meeting if possible to give a face to the team that has provided the support and improvements to the District over the years. It is scheduled for October 13<sup>th</sup>.

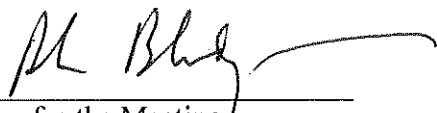
He asked Ms. Davenhill to send past pictures in the District from the CCSP files for the presentation.

b. Confirm Quorum for Next Meeting on October 20, 2020 at 5:00 p.m.

A quorum was confirmed.

Adjournment

Director Lamberton adjourned the meeting at 6:09 p.m.

  
Secretary for the Meeting