

RECORD OF PROCEEDINGS

MINUTES OF A SPECIAL MEETING OF
THE BOARD OF DIRECTORS OF THE
PARKER JORDAN METROPOLITAN DISTRICT (THE "DISTRICT")
HELD
FEBRUARY 16, 2021

A special meeting of the Board of Directors of the Parker Jordan Metropolitan District (referred to hereafter as the "Board") was convened on Tuesday, February 16, 2021, at 5:00 p.m. **Due to concerns regarding the spread of the Coronavirus (COVID-19) and the benefits to the control of the spread of the virus by limiting in-person contact, this District Board meeting was held via Microsoft Teams. The meeting was open to the public.**

Attendance

Directors In Attendance Were:

Bill Lamberton, President
Mark Hoover, Assistant Secretary/Treasurer
Troy Burley, Secretary/Treasurer
Mike Mojica, Assistant Secretary/Treasurer

Also, In Attendance Were:

Josh Miller, Andrew Williams & Paul Wilson; CliftonLarsonAllen LLP
Ron Lambert, P.E.; Mulhern MRE
Tom George; Spencer Fane LLP

Call to Order

Director Lamberton called the meeting to order at 5:05 p.m. Director Pettway's absence was excused, and there were no objections.

Pledge of Allegiance

Director Lamberton led the Board and the audience in the Pledge of Allegiance.

Declaration of Quorum/Director Qualifications/ Disclosure Matters

The Board was advised that pursuant to Colorado law, certain disclosures by the Board members may be required prior to taking official action at the meeting. The Board then reviewed the agenda for the meeting, following which each Board member confirmed the contents of any written disclosure previously made of record, stating the fact and summary nature of any matters, as required under Colorado law, to permit official action to be taken at the meeting. Additionally, the Board determined that the participation of members present was necessary to obtain a quorum or otherwise enable the Board to act. The Directors had no undisclosed conflicts concerning the matters on the Agenda.

Consideration of Agenda

The Board reviewed the Agenda for the meeting. Upon a motion duly made by Director Hoover, seconded by Director Burley, and upon vote unanimously carried, the Board adopted the Agenda as presented.

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Public Comment

None.

Consent Agenda

The items listed below are a group of items to be acted on with a single motion and vote by the Board to expedite the handling of limited routine matters. The Board has received the information on these matters prior to the meeting. An item may be removed from the Consent Agenda to the regular agenda, if desired. Items on the consent agenda are then voted on by a single motion, second, and vote by the Board.

Approve Minutes of the January 19, 2021 Special Meeting

Approve December 2020 and January 2021 Claims Totaling \$11,052.39 and Directors' Fees

Accept February 2021 Cash Position Report

Ratify BrightView Work Order of Mulch Enhancements - \$807.54

Upon a motion duly made by Director Mojica, seconded by Director Burley, and upon a vote unanimously carried, the Board approved the Consent Agenda items.

Discussion Agenda

Maintenance and
Construction Projects

Landscape Maintenance Report – Jeff Kyzer, BrightView

Mr. Miller reviewed the report with the Board and reported that he will follow up on trash clean-up, moisture probe and monitoring.

Update on City of Centennial (COC) CTF Projects

Director Mojica provided an update to the Board and stated that the COC has no extra capital projects planned for the area. He reported that he has communicated with the COC and they have stated that they would manage any new projects and will maintain communication with the District about any potential projects in the area. Director Mojica reported that he will put together a proposal for the allocation of a portion of the District's CTF funds.

Legal

Status of Cost Sharing IGA with ACOS Regarding Broncos Parkway Trailhead Irrigation Usage (ACOS – 80% and PJMD – 20%)

Mr. George informed the Board that there is no update to provide regarding the status of the Cost Sharing IGA with ACOS at this time.

Consider Approval of Addendum to Landscape Services Agreement with

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BrightView

Mr. George reviewed the Landscape Services Agreement Addendum with the Board and reported that the Agreement will be updated to include the Addendum. He stated that there are no material changes and that the amended Agreement will include additional protections for the District.

Upon a motion duly made by Director Burley, seconded by Director Hoover, and upon a vote unanimously carried, the Board approved the Addendum to the Landscape Services Agreement with BrightView.

Financial

Review January 31, 2021 Financial Statements

Mr. Wilson reviewed the Financial Statements with the Board.

Upon a motion duly made by Director Mojica, seconded by Director Hoover, and upon a vote unanimously carried, the Board accepted the January 31, 2021 Financial Statements as presented.

Other

Mr. Wilson reviewed the January 2021 Claims Totaling \$11,052.39 included on the Agenda for discussion.

Upon a motion duly made by Director Mojica, seconded by Director Burley, and upon a vote unanimously carried, the Board accepted the January 2021 Claims Totaling \$11,052.39 as presented.

Manager's Items

Other

Mr. Miller stated that there was nothing to note except that the proposals for median work are expected in March.

Director's Items

Confirm Quorum for March 16, 2021 Meeting

A quorum was confirmed for the March 16, 2021 Meeting.

Other

Director Mojica brought forth the subject of small business grants. The Board determined that this subject should be included on the March agenda to discuss parameters and requirements for filing grant-related items.

Adjournment

Upon a motion duly made, seconded, and upon a vote unanimously carried, Director Lamberton adjourned the meeting at 5:52 p.m.

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Respectfully submitted,

DocuSigned by:

Bill Lambertson

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Secretary for the Meeting

Certificate Of Completion

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In Person Signer Events	Signature	Timestamp
Editor Delivery Events	Status	Timestamp
Agent Delivery Events	Status	Timestamp
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Certified Delivery Events	Status	Timestamp
Carbon Copy Events	Status	Timestamp
Witness Events	Signature	Timestamp
Notary Events	Signature	Timestamp
Envelope Summary Events	Status	Timestamps
Envelope Sent	Hashed/Encrypted	3/21/2021 1:31:56 PM
Certified Delivered	Security Checked	3/21/2021 10:35:23 PM
Signing Complete	Security Checked	3/21/2021 10:36:32 PM
Completed	Security Checked	3/21/2021 10:36:32 PM

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