

## RECORD OF PROCEEDINGS

---

MINUTES OF A SPECIAL MEETING OF  
THE BOARD OF DIRECTORS OF THE  
PARKER JORDAN METROPOLITAN DISTRICT (THE "DISTRICT")  
HELD  
MAY 18, 2021

A special meeting of the Board of Directors of the Parker Jordan Metropolitan District (referred to hereafter as the "Board") was convened on Tuesday, May 18, 2021, at 5:00 p.m. at 8390 E. Crescent Pkwy., Ste. 275, Greenwood Village, Colorado 80111. Due to the ongoing COVID-19 pandemic, Board members, consultants and members of the public can also attend the meeting via teleconference call. The meeting was open to the public.

### ATTENDANCE

#### Directors In Attendance Were:

Bill Lamberton, President  
Mark Hoover, Treasurer  
Troy Burley, Secretary/Treasurer (via telephone)  
Mike Mojica, Assistant Secretary/Treasurer

The Board excused Director Pettway's absence.

#### Also, In Attendance Were:

Andrew Williams (via telephone), Nic Carlson & Paul Wilson;  
CliftonLarsonAllen LLP  
Tom George; Spencer Fane LLP  
Ron Lambert; Mulhern MRE, Inc.  
Jeff Kyzer; BrightView (via telephone)

### ADMINISTRATIVE MATTERS

**Call to Order:** Director Lamberton called to order at 5:02 p.m.

**Pledge of Allegiance:** Director Lamberton led the Board and the audience in the Pledge of Allegiance.

**Declaration of Quorum, Qualifications and Disclosure Matters:** The Board was advised that pursuant to Colorado law, certain disclosures by the Board members may be required prior to taking official action at the meeting. The Board then reviewed the agenda for the meeting, following which each Board member confirmed the contents of any written disclosure previously made of record, stating the fact and summary nature of any matters, as required under Colorado law, to permit official action to be taken at the meeting. Additionally, the Board determined that the participation of members present was necessary to obtain a quorum or otherwise enable the Board to act. The Directors had no undisclosed conflicts concerning the matters on the Agenda.

**Agenda:** Following review, upon a motion duly made by Director Mojica, seconded by Director Hoover, and upon vote unanimously carried, the Board

## RECORD OF PROCEEDINGS

---

adopted the Agenda as presented.

**Public Comment:** None.

### CONSENT AGENDA

The items listed below are a group of items to be acted on with a single motion and vote by the Board to expedite the handling of limited routine matters. The Board has received the information on these matters prior to the meeting. An item may be removed from the Consent Agenda to the regular agenda, if desired. Items on the consent agenda are then voted on by a single motion, second, and vote by the Board.

**Minutes of the April 20, 2021 Special Meeting:** Upon a motion duly made by Director Mojica, seconded by Director Hoover and, upon vote, unanimously carried, the Board approved the Consent Agenda items as presented.

### MAINTENANCE AND CONSTRUCTION MATTERS

**Landscape Maintenance Report – Jeff Kyzer, BrightView:** Mr. Kyzer reviewed the Landscape Maintenance Report with the Board, and stated the landscaping has benefited from all the wet weather. He noted that BrightView will wait 1 – 2 weeks to assess the islands and plan seasonal plantings as well as turning on the irrigation. Communications with the City of Centennial is happening regarding the irrigation, but it has not yet been turned on due to the recent rains.

**Arapahoe County Open Space (ACOS) CTF Projects:** Director Mojica provided an update and stated he has contacted Mr. Poole and is awaiting a response for the next steps.

### LEGAL MATTERS

**Cost Sharing IGA with ACOS Regarding Broncos Parkway Trailhead Irrigation Usage (ACOS – 80% and PJMD – 20%):** Attorney George informed the Board that this IGA has been signed by both parties.

**Other:** Attorney George provided an update on currently proposed legislation, SB21-262, the Special Districts Transparency Bill.

### FINANCIAL MATTERS

**Bill.com Claims Totaling \$10,906.45 and Directors' Fees:** Mr. Wilson reviewed the claims with the Board. Following discussion, upon a vote duly made by Director Mojica, seconded by Director Hoover and, upon vote, unanimously carried, the Board approved the bill.com claims totaling \$10,906.45.

**April 30, 2021 Financial Statements and Cash Position Report:** Mr. Wilson reviewed with the Board. Following discussion, upon a motion duly made by Director Hoover, seconded by Director Mojica and, upon vote, unanimously carried, the Board accepted the April 30, 2021 Financial Statements and Cash

## RECORD OF PROCEEDINGS

---

Position Report.

### MANAGER MATTERS

**Other:** None.

### DIRECTOR'S MATTERS

**Small Business Grant Program:** Mr. Williams updated the Board regarding the flyer that was sent out with the ACWWA mailings and noted there have been no responses thus far. The Board directed management to extend the application to July 1st if less than five applications have been submitted by the current deadline of June. 1<sup>st</sup>.

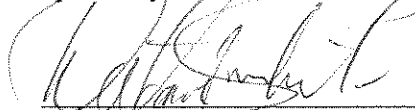
**Update on In-Person Meetings:** After discussion, the Board agreed to continue to meet in person with an optional call-in line. Mr. Williams will work with Ms. Brandenburger to reserve the training room (Suite 275) for future meetings.

**Confirm Quorum for June 15, 2021 Meeting:** A quorum was confirmed for June 15<sup>th</sup>.

### ADJOURNMENT

Following discussion, upon a motion duly made by Director Mojica, seconded by Director Hoover, and, upon vote, unanimously carried, the meeting was adjourned at 6:02 p.m.

Respectfully submitted,



Secretary for the Meeting