

RECORD OF PROCEEDINGS

MINUTES OF A SPECIAL MEETING OF
THE BOARD OF DIRECTORS OF THE
PARKER JORDAN METROPOLITAN DISTRICT (THE "DISTRICT")
HELD
JUNE 15, 2021

A special meeting of the Board of Directors of the Parker Jordan Metropolitan District (referred to hereafter as the "Board") was convened on Tuesday, June 15, 2021, at 5:00 p.m. at 8390 E. Crescent Pkwy., Ste. 275, Greenwood Village, Colorado 80111. Due to the ongoing COVID-19 pandemic, Board members, consultants and members of the public can also attend the meeting via teleconference call. The meeting was open to the public.

ATTENDANCE

Directors In Attendance Were:

Bill Lamberton, President
Mark Hoover, Treasurer
Troy Burley, Secretary/Treasurer
Mike Mojica, Assistant Secretary/Treasurer
Kevin Pettway, Assistant Secretary/Treasurer

Also, In Attendance Were:

Josh Miller, Andrew Williams & Paul Wilson; CliftonLarsonAllen LLP
Tom George & Nicole Detweiler; Spencer Fane LLP
Ron Lambert; Mulhern MRE, Inc. (via telephone)
Jeff Kyzer; BrightView (via telephone)

ADMINISTRATIVE MATTERS

Call to Order: Director Lamberton called the meeting to order at 5:06 p.m.

Pledge of Allegiance: Director Mojica led the Board and the audience in the Pledge of Allegiance.

Declaration of Quorum, Qualifications and Disclosure Matters: The Board was advised that pursuant to Colorado law, certain disclosures by the Board members may be required prior to taking official action at the meeting. The Board then reviewed the agenda for the meeting, following which each Board member confirmed the contents of any written disclosure previously made of record, stating the fact and summary nature of any matters, as required under Colorado law, to permit official action to be taken at the meeting. Additionally, the Board determined that the participation of members present was necessary to obtain a quorum or otherwise enable the Board to act. The Directors had no undisclosed conflicts concerning the matters on the Agenda.

Agenda: Following review, upon a motion duly made by Director Mojica, seconded by Director Pettway and, upon vote, unanimously carried, the Board approved the Agenda as presented.

RECORD OF PROCEEDINGS

Public Comment: None.

CONSENT AGENDA

The items listed below are a group of items to be acted on with a single motion and vote by the Board to expedite the handling of limited routine matters. The Board has received the information on these matters prior to the meeting. An item may be removed from the Consent Agenda to the regular agenda, if desired. Items on the consent agenda are then voted on by a single motion, second, and vote by the Board.

Minutes of the May 18, 2021 Special Meeting: Upon a motion duly made by Director Mojica, seconded by Director Pettway and, upon vote, unanimously carried, the Board approved the Consent Agenda items as presented.

MAINTENANCE AND CONSTRUCTION MATTERS

Landscape Maintenance Report – Jeff Kyzer, BrightView: Mr. Kyzer reviewed the Landscape Maintenance Report with the Board and stated that he has reviewed the warranty replacement needing to be taken care of from the continuing planting that has died off over the winter months. The BrightView team is currently treating weeds and trimming bushes. The trash in the District has improved and the correspondence with the Waste Connection transfer station by management staff seems to have helped.

Mr. Kyzer informed the Board that the Ash trees are dying and he is also seeing mite damage on junipers. He does not recommend replacing at this time, but to carry on the same design standards being used elsewhere. He will email the Board the master plan for the District's planting. Mr. Kyzer further stated that tree loss is being seen in the second island off Parker Road.

Attorney George asked if there had been any conversations with the County about installing a meter to monitor the County water usage. Mr. Kyzer stated that it had been discussed, but they are understaffed and unable to do this at the present time.

Arapahoe County Open Space (ACOS) CTF Projects: Director Mojica provided an update and stated he has contacted Mr. Poole and they will be coordinating to meet on site to discuss the use of the CTF funds.

LEGAL MATTERS

Other: Attorney George introduced Ms. Detweiler from Spencer Fane LLP to the Board.

FINANCIAL MATTERS

Bill.com Claims Totaling \$32,840.67 and Directors' Fees: Mr. Wilson reviewed the claims with the Board. Following discussion, upon a vote duly made by Director Pettway, seconded by Director Mojica and, upon vote, unanimously carried, the Board approved the bill.com claims totaling \$32,840.67.

RECORD OF PROCEEDINGS

May 31, 2021 Financial Statements and Cash Position Report: Mr. Wilson reviewed with the Board. He stated he will review the available investment options for the District for discussion at the July meeting. Following discussion, upon a motion duly made by Director Pettway, seconded by Director Mojica and, upon vote, unanimously carried, the Board accepted the May 31, 2021 Financial Statements and Cash Position Report.

MANAGER MATTERS

Other: None.

DIRECTOR'S MATTERS

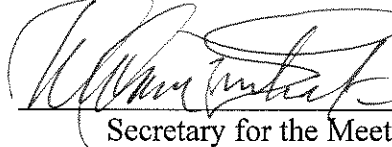
Update on Small Business Grant Program: Mr. Williams updated the Board and noted that he will update the deadline date on the flyer and send again to the HOA's for distribution. Director Mojica will send out via social media and is to be included in the July mailing again with ACWWA billing.

Confirm Quorum for July 20, 2021 Meeting: Director Pettway requested that a discussion to reduce the meeting dates be placed on the July agenda. A quorum was confirmed for July 20, 2021 meeting.

ADJOURNMENT

There being no further business to come before the Board, Director Lamberton adjourned the meeting at 5:55 p.m.

Respectfully submitted,


Secretary for the Meeting