

RECORD OF PROCEEDINGS

MINUTES OF A SPECIAL MEETING OF
THE BOARD OF DIRECTORS OF THE
PARKER JORDAN METROPOLITAN DISTRICT (THE "DISTRICT")
HELD
JULY 20, 2021

A special meeting of the Board of Directors of the Parker Jordan Metropolitan District (referred to hereafter as the "Board") was convened on Tuesday, July 20, 2021, at 5:00 p.m. at 8390 E. Crescent Pkwy., Ste. 275, Greenwood Village, Colorado 80111. Due to the ongoing COVID-19 pandemic, Board members, consultants and members of the public can also attend the meeting via teleconference call. The meeting was open to the public.

ATTENDANCE

Directors In Attendance Were:

Mark Hoover, Treasurer
Troy Burley, Secretary/Treasurer
Mike Mojica, Assistant Secretary/Treasurer
Kevin Pettway, Assistant Secretary/Treasurer

Director Lamberton was absent and excused.

Also, In Attendance Were:

Josh Miller, Andrew Williams & Paul Wilson; CliftonLarsonAllen LLP
Nicole Detweiler; Spencer Fane LLP
Jeff Kyzer; BrightView (via telephone)
Noelle Mojica; 8142 Mobile Way

CALL TO ORDER

Director Pettway called the meeting to order at 5:06 p.m.

PLEDGE OF ALLEGIANCE

Director Pettway led the Board and the audience in the Pledge of Allegiance.

DECLARATION OF QUORUM, QUALIFICATIONS AND DISCLOSURE MATTERS

The Board was advised that pursuant to Colorado law, certain disclosures by the Board members may be required prior to taking official action at the meeting. The Board then reviewed the agenda for the meeting, following which each Board member confirmed the contents of any written disclosure previously made of record, stating the fact and summary nature of any matters, as required under Colorado law, to permit official action to be taken at the meeting. Additionally, the Board determined that the participation of members present was necessary to obtain a quorum or otherwise enable the Board to act. The Directors had no undisclosed conflicts concerning the matters on the Agenda.

AGENDA

Following review, upon a motion duly made by Director Mojica, seconded by Director Burley and, upon vote, unanimously carried, the Board approved the Agenda as presented. Upon a motion duly made by Director Burley, seconded by Director Hoover, and, upon vote, unanimously carried, the Board excused the absence of Director Lamberton.

RECORD OF PROCEEDINGS

PUBLIC COMMENT

None.

CONSENT AGENDA

The items listed below are a group of items to be acted on with a single motion and vote by the Board to expedite the handling of limited routine matters. The Board has received the information on these matters prior to the meeting. An item may be removed from the Consent Agenda to the regular agenda, if desired. Items on the consent agenda are then voted on by a single motion, second, and vote by the Board.

Minutes of the June 15, 2021 Special Meeting: Upon a motion duly made by Director Burley, seconded by Director Mojica and, upon vote, unanimously carried, the Board approved the Consent Agenda items as presented.

MAINTENANCE AND CONSTRUCTION MATTERS

Landscape Maintenance Report – Jeff Kyzer, BrightView: Mr. Kyzer reviewed the Landscape Maintenance Report with the Board and stated that there has been a typical die off for plants that aren't so hardy. New plants are doing well except for a few that are included in the proposal in the packet.

Mr. Kyzer informed the Board that the trash is looking much better after management reached out to the transfer station.

He also indicated that the irrigation system is being monitored and noted some water runs off on the road. They are checking to see if there are leaks and may also want to adjust the run times to reduce water.

Approval of Work Order for 2021 Median Island Renovations - \$19,472.19: Mr. Kryzer reviewed the work order for the 2021 median island renovations and stated the replacement plan is sticking to the planting plans that were decided in 2020 for the trees, shrubs, grasses and perennials.

The Board determined to table the proposal until the next meeting when Director Lamberton is in attendance.

Approval of Work Order for Removal of Median Island Dead Trees - \$3,414.76: Mr. Kryzer reviewed the work order for removal of median island dead trees with the Board stating that the beds are being refreshed with pink roses, day lilies and white roses, and that these are mostly covered under warranty.

The Board had questions regarding the plant replacement quantities and asked about how much loss in the plant bed before replacing the bed at 100%.

The Board determined to table the proposal until the next meeting when

RECORD OF PROCEEDINGS

Director Lambertson is present.

Mr. Kryzer stated he would like to have six weeks to water and establish plants, and he will prepare a separate proposal for next week to account for the additional plantings. He will provide pictures to highlight what is coming out of the bed and what is being replaced.

Update on Arapahoe County Open Space (ACOS) CTF Projects: Director Mojica stated he walked the trail with Mr. Poole, and Mr. Poole is in the process of reviewing the information from their walk and he will discuss options internally.

The District and ACOS will go 50/50 for trail improvements. Director Mojica informed the Board that Mr. Poole has asked for bid details. Director Mojica will follow up with Mr. Poole and keep the Board updated.

LEGAL MATTERS

Other: Ms. Detweiler noted there was nothing to discuss.

FINANCIAL MATTERS

Bill.com Claims Totaling \$3,444.16 and Directors' Fees: Mr. Wilson reviewed the claims with the Board. Following discussion, upon a vote duly made by Director Mojica, seconded by Director Pettway and, upon vote, unanimously carried, the Board approved the bill.com claims totaling \$3,444.16.

June 30, 2021 Financial Statements and Cash Position Report: Mr. Wilson reviewed the June 30, 2021 Financial Statements and Cash Position Report with the Board. Following discussion, upon a motion duly made by Director Mojica, seconded by Director Hoover and, upon vote, unanimously carried, the Board accepted the June 30, 2021 Financial Statements and Cash Position Report.

Draft 2020 Audit: Mr. Wilson reviewed the draft 2020 Audit with the Board. Pursuant to final comments he has received, he will make the appropriate revisions before finalizing approval of the 2020 Audit.

Upon a motion duly made by Director Pettway, seconded by Director Mojica, and, upon vote, unanimously carried, the Board approved the 2020 Audit, subject to the adjustments and unmodified opinion from the Auditor.

Other: None.

RECORD OF PROCEEDINGS

MANAGER MATTERS

Small Business Grant Applications:

- ARP (Arapahoe Rescue Patrol)
- COPPS (Citizen Offering Parker Police Support)
- Spark K-9, LLC
- Tagawa Gardens

Mr. Miller reviewed each application with the Board. After discussion, the Board chose ARP, Spark K-9, LLC and Tagawa Gardens as the recipients of the grant. They noted that the COPPS does not have a long-term beneficial impact for the District and its residents.

Upon a motion duly made by Director Pettway, seconded by Director Mojica, and, upon vote, unanimously carried, the Board approved to provide grants in the amount of \$3,300 to ARP, Spark K-9, LLC and Tagawa Gardens.

DIRECTOR'S MATTERS

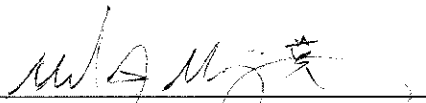
Frequency of Meeting Dates: No discussion.

Confirm Quorum for August 17, 2021 Meeting: A quorum was confirmed for the August 17, 2021 meeting.

ADJOURNMENT

There being no further business to come before the Board, Director Pettway adjourned the meeting at 6:36 p.m.

Respectfully submitted,


Secretary for the Meeting