

RECORD OF PROCEEDINGS

MINUTES OF A REGULAR MEETING OF
THE BOARD OF DIRECTORS OF THE
PARKER JORDAN METROPOLITAN DISTRICT (THE "DISTRICT")
HELD
SEPTEMBER 21, 2021

A regular meeting of the Board of Directors of the Parker Jordan Metropolitan District (referred to hereafter as the "Board") was convened on Tuesday, September 21, 2021, at 5:00 p.m. at 8390 E. Crescent Pkwy., Ste. 275, Greenwood Village, Colorado 80111. This meeting was held also via teleconference call. The meeting was open to the public.

ATTENDANCE

Directors In Attendance Were:

Bill Lamberton, President (via teleconference)
Kevin Pettway, (via teleconference)
Troy Burley, Secretary/Treasurer
Mike Mojica, Assistant Secretary/Treasurer

Director Hoover was absent and excused.

Also, In Attendance Were:

Josh Miller, Andrew Williams (via teleconference) & Paul Wilson;
CliftonLarsonAllen LLP
Tom George & Brenden Desmond; Spencer Fane LLP
Jeff Kyzer; BrightView

CALL TO ORDER

Director Lamberton called the meeting to order at 5:02 p.m.

PLEDGE OF ALLEGIANCE

Director Lamberton led the Board and the audience in the Pledge of Allegiance.

DECLARATION OF QUORUM, QUALIFICATIONS AND DISCLOSURE MATTERS

The Board was advised that pursuant to Colorado law, certain disclosures by the Board members may be required prior to taking official action at the meeting. The Board then reviewed the agenda for the meeting, following which each Board member confirmed the contents of any written disclosure previously made of record, stating the fact and summary nature of any matters, as required under Colorado law, to permit official action to be taken at the meeting. Additionally, the Board determined that the participation of members present was necessary to obtain a quorum or otherwise enable the Board to act. The Directors had no undisclosed conflicts concerning the matters on the Agenda.

AGENDA

Following review, upon a motion duly made by Director Mojica, seconded by Director Burley and, upon vote, unanimously carried, the Board approved the Agenda as presented. Upon a motion duly made by Director Burley, seconded by Director Mojica, and, upon vote, unanimously carried, the Board excused the absence of Director Hoover.

RECORD OF PROCEEDINGS

PUBLIC COMMENT

None.

CONSENT AGENDA

The items listed below are a group of items to be acted on with a single motion and vote by the Board to expedite the handling of limited routine matters. The Board has received the information on these matters prior to the meeting. An item may be removed from the Consent Agenda to the regular agenda, if desired. Items on the consent agenda are then voted on by a single motion, second, and vote by the Board.

Minutes of the August 17, 2021 Special Meeting: The August 17, 2021 minutes were removed from the agenda for further review before the next Board meeting. There were no other consent items for approval. Director Burley noted that no possible exclusion has been discussed by the Board. It was noted that counsel stated they did not know that any development was proposed for Vermillion Creek, and no specifics have been included regarding the development.

MAINTENANCE AND CONSTRUCTION MATTERS

Landscape Maintenance Report – Jeff Kyzer, BrightView: Mr. Kyzer reviewed the Landscape Maintenance Report with the Board. He noted there have been some staffing issues that have caused issues with weed maintenance on Broncos Parkway. He reviewed the previous re-planting plan and plant replacement proposal and explained the renderings and status of these beds. The Board asked Mr. Kyzer to provide a break-down of priority of island replacements. He noted that some trees will be replaced as there are many dead trees outside of Tagawa Gardens.

Director Mojica stated that he would like to see two or three beds re-made. Mr. Kyzer recommended re-doing beds 6, 8, 9, 10 and 11.

Following discussion, upon a motion duly made by Director Burley, seconded by Director Mojica and, upon vote of 4-1, with Director Pettway voting nay, the Board approved the replacement of beds 6, 8, 9, 10 and 11 in a not to exceed amount of \$60,000.

Director Burley requested staff to investigate a drainage issue along Broncos Parkway. Mr. Miller will discuss with Mr. Lambert on how to proceed with Board direction and will provide an update/report at the next meeting.

- **Work Order(s):** None.

Update on Arapahoe County Open Space (ACOS) CTF Projects: Director Mojica reported that Mr. Poole will be hiring two new people in October and will review after the new employees have been hired.

RECORD OF PROCEEDINGS

LEGAL MATTERS

Executive Session pursuant to C.R.S. Section 24-6-402(4)(b) for the purpose of conferencing with the District's legal counsel regarding legal advice on specific legal questions related to the proposed Vermillion Creek development: Upon a motion duly made by Director Mojica to enter into executive session pursuant to C.R.S. Section 24-6-402(4)(b) for the purpose of conferencing with the District's legal counsel regarding legal advice on specific legal questions related to the proposed Vermillion Creek development, seconded by Director Burley and, upon vote, unanimously carried, the Board entered into Executive Session at 6:13 p.m. Upon a motion duly made by Director Burley, seconded by Director Mojica and, upon vote, unanimously carried, the Board adjourned out of Executive Session. No action was taken.

FINANCIAL MATTERS

Bill.com Claims Totaling \$35,919.66 and Directors' Fees: Mr. Wilson reviewed the claims with the Board and he also noted that the Auditor has issued a clean opinion on the 2021 Audit. Following discussion, upon a vote duly made by Director Mojica, seconded by Director Burley and, upon vote, unanimously carried, the Board approved the bill.com claims totaling \$35,919.66.

August 31, 2021 Financial Statements and Cash Position Report: Mr. Wilson reviewed the August 31, 2021 Financial Statements and Cash Position Report with the Board. Following discussion, upon a motion duly made by Director Burley, seconded by Director Lamberton and, upon vote, unanimously carried, the Board accepted the August 31, 2021 Financial Statements and Cash Position Report.

Other: None.

MANAGER MATTERS

2022 Budget Schedule:

- **October 19, 2021 Meeting – Review 2022 Draft Budget**
- **November 16, 2021 Meeting – Public Hearing to Review and Approve 2022 Budget**

Mr. Miller reviewed the budget schedule with the Board.

DIRECTOR'S MATTERS

Confirm Quorum for October 19, 2021 Meeting: A quorum was confirmed for the October 19, 2021 meeting.

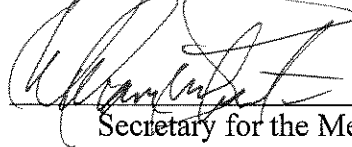
Other: The Board discussed the time and location for the annual Christmas dinner/holiday party. It was determined that further conversations are needed to finalize.

RECORD OF PROCEEDINGS

ADJOURNMENT

There being no further business to come before the Board, upon a motion duly made by Director Mojica, seconded by Director Pettway and, upon vote, unanimously carried, the Board adjourned the meeting at 7:00 p.m.

Respectfully submitted,



Secretary for the Meeting