

## RECORD OF PROCEEDINGS

---

MINUTES OF A REGULAR MEETING OF  
THE BOARD OF DIRECTORS OF THE  
PARKER JORDAN METROPOLITAN DISTRICT (THE "DISTRICT")  
HELD  
AUGUST 15, 2023

A regular meeting of the Board of Directors of the Parker Jordan Metropolitan District (referred to hereafter as the "Board") was convened on Tuesday, August 15, 2023 at 5:00 p.m. The meeting was open to the public.

### ATTENDANCE

#### Directors In Attendance Were:

Kevin Pettway, President  
Michael Mojica; Secretary  
Kimberly Nuttall, Treasurer (via MS Teams)  
Christopher Sellers, Assistant Secretary  
Lady Alice Shyong, Assistant Secretary

#### Also In Attendance Were:

Nic Carlson & Paul Wilson; CliftonLarsonAllen LLP  
Tom George, Esq.; Spencer Fane LLP  
Jeff Kyzer; BrightView Landscaping (via MS Teams)

### CALL TO ORDER

President Pettway called the meeting to order at 5:02 p.m.

### DECLARATION OF QUORUM, QUALIFICATIONS AND DISCLOSURE MATTERS

The Board was advised that pursuant to Colorado law, certain disclosures by the Board members may be required prior to taking official action at the meeting. The Board then reviewed the agenda for the meeting, following which each Board member confirmed the contents of any written disclosure previously made of record, stating the fact and summary nature of any matters, as required under Colorado law, to permit official action to be taken at the meeting. Additionally, the Board determined that the participation of members present was necessary to obtain a quorum or otherwise enable the Board to act. The Directors had no undisclosed conflicts concerning the matters on the Agenda.

### AGENDA

Upon a motion duly made by Director Mojica, seconded by Director Sellers and, upon vote, unanimously carried, the Board approved the Agenda as amended.

### PUBLIC COMMENT

No public comment.

### CONSENT AGENDA

#### **Minutes of July 18, 2023 Regular Meeting** **Prior bill.com Claims and Current bill.com claims totaling \$19,193.68**

President Pettway reviewed the Consent items with the Board. Following review, upon a motion duly made by Director Sellers, seconded by Director

## RECORD OF PROCEEDINGS

---

Mojica and, upon vote, unanimously carried the Board approved the Consent Agenda items.

### MAINTENANCE AND CONSTRUCTION

**Landscape Maintenance Report:** Mr. Kyzer reviewed the monthly report with the Board. The Board accepted the report.

**Consider Approval of Proposal for Median Beds 2023 Warranty and Improvements - \$36,409.09:** Mr. Kyzer reviewed with the Board. Upon a motion duly made by Director Sellers, seconded by Director Mojica and, upon vote, unanimously carried, the Board approved the proposal, subject to traffic control pricing and before and after pictures.

### FINANCIAL MATTERS

None.

### MANAGER MATTERS

**Consider Request for August 26<sup>th</sup> Rex Run for PAWSitivity Sponsorship:** Following discussion, upon a motion duly made by Director Sellers, seconded by Director Mojica and, upon vote, unanimously carried, the Board approved sponsorship for the August 26<sup>th</sup> Rex Run for PAWSitivity in the amount of \$500.

**Consider Request for the August 24<sup>th</sup> Cherry Creek Watershed Conference Sponsorship:** Following discussion, upon a motion duly made by Director Mojica, seconded by Director Shyong, with Director Sellers opposing with the vote of 4 approving and 1 opposing, the Board approved sponsorship for the August 24<sup>th</sup> Cherry Creek Watershed Conference Sponsorship in the amount of \$500.

**Review Consultant Engagement Dates:** Board discussed routinely bidding out services including landscaping, accounting, management and legal services. The board directed CLA to administer an RFP for 2024 landscaping to be distributed in January of 2024. Additionally the board determined to seek proposals for legal services in Spring of 2024 and accounting/management services in Summer 2024.

**Red Hawk Ridge Sponsorship Request:** Upon a motion duly made by Director Sellers, seconded by Director Nuttall and, upon vote, unanimously carried, the Board requested to table this sponsorship request. The Board then discussed and determined to ask Red Hawk Ridge to refine the sponsorship around specific outdoor recreation request and return to the next Board meeting.

**Grandview High School Cross Country Team Sponsorship Request:** Following discussion, upon a motion duly made by Director Nuttall, seconded by Director Shyong, with President Pettway opposing with the vote of 4

## RECORD OF PROCEEDINGS

---

approving and 1 opposing, the Board approved sponsorship to Grandview High School Cross Country Team in the amount of \$500.

LEGAL  
MATTERS

None.

DIRECTOR  
MATTERS

**Confirm quorum for September 19, 2023 regular meeting at 5:00 p.m.:** The Board confirmed a quorum for September 19, 2023 at 5:00 p.m.

**SDA Conference Attendance Discussion:** The Board determined to pay registration fees for any interested Board members.

**Dove Valley Working Group:** Director Mojica asked for a Board member to attend the Working Group session. President Pettway noted he would attend if available.

OTHER  
MATTERS

None.

ADJOURNMENT

There being no other business to come before the Board, President Pettway adjourned the meeting at 7:42 p.m.

Respectfully submitted,

DocuSigned by:

*Christopher Sellers*

01C3DE8D928E4CC...

---

Secretary for the Meeting